



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS  
DATA ANALYTICS COMMITTEE  
06/21/22  
VIRTUAL MEETING MINUTES**



| <b>MEMBERSHIP ATTENDANCE: X - Denotes Attendance</b>   |   |  |                                     |          |                        |
|--|---|--|-------------------------------------|----------|------------------------|
| <b>x</b>   | Chair- Tammy Conlin- Advantage                    |  | Legacy – William Huling             | <b>x</b> | GACSB- Robyn Garrett   |
| <b>x</b>   | Vice Chair- Angela Holt- Middle Flint             |  | Lookout Mountain-Heather Roesner    | <b>x</b> | GACSB- Jesse Hambrick  |
| <b>x</b>   | Advantage- Laura Alexander                        |  | McIntosh Trail- Brent Eberspacher   | <b>x</b> | GACSB- Cameron Vickers |
|  | Aspire- Roger Haggerty                            |  | Middle Flint- Matthew Almeida       |          | GACSB- Renee Millians  |
|  | Avita- Anne Campbell                              |  | New Horizons- Sherry Smith          |          |                        |
|  | Clayton Center – Barbara June                     |  | Oconee- Angie Brantley              |          |                        |
|  | CSB of Middle Georgia- Emily Slaughter            |  | Pathways- Jade Benefield            |          |                        |
|  | Dekalb- Fabio van der Merwe                       |  | Pineland- Patricia Donaldson        |          |                        |
|  | Douglas County - Monraye Lightford                |  | River Edge- Dr. Shannon Gordon      |          |                        |
|  | Gateway – Stacy Morgan                            | <b>x</b>   | Serenity- Michelle Broadwater       |          |                        |
|  | Georgia Pines- Rachel Palmer                      | <b>x</b>   | Unison- Katrina Wheeler             |          |                        |
|  | Highland Rivers- Josh Marlin                      | <b>x</b>   | View Point Health- Gillian Mitchell |          |                        |
| <b>GUESTS:</b> Melissa Hood, Jason Wilkerson, John Milne, Tom Hoover, Christy Hallman, Greta O'Dell, Garrett Myers, Chatele Chester, Danny Davenport, RJ Hurn, Lee Pavlik, Dennis Addison, Dawn Arnette, Sherry Raya, Randall Newberry |   |  |                                     |          |                        |
| <b>DISTRIBUTION:</b> FY22 MHSIP and GADDSS Percent Positive Score Comparison, FY22 Q3 Financials Presentation, FY21 Annual Financials Presentation, Annual Financial Reporting SOP   |   |  |                                     |          |                        |
| <b>I.</b>  | <b>WELCOME/CALL TO ORDER</b>                      | Tammy Conlin, Committee Chair, called the meeting to order.  |                                     |          |                        |
| <b>II.</b>   | <b>APPROVE AGENDA</b>                             | We did not have a quorum to approve the 5/24/22 or 6/21/22 meeting agendas.  |                                     |          |                        |
| <b>III.</b>  | <b>APPROVE MINUTES</b>                            | We did not have a quorum to approve the 4/26/22 or 5/24/22 meeting minutes.  |                                     |          |                        |
| <b>IV.</b>   | <b>MHSIP &amp; GADDSS PERCENT POSITIVE SCORES</b> | Concerns were raised during our meeting on 5/24/22 that the number of “Unsure”, “Not Applicable”, and “Blank” responses are influencing the percent positive score for the MHSIP and GADDSS Survey. Cam reviewed his findings with the group and noted several questions that resulted in a significant percentage change. The committee decided that we should re-include the “Unsure” response choice because it is considered an engaged response type. Cam will recalculate the percent positive scores only excluding “Unsure” and “Blank” responses. |                                     |          |                        |
| <b>V.</b>  | <b>FY22 Q3 FINANCIALS</b>                         | Cam shared the GACSB network mediums that included 17 CSBs data. Days cash on hand decreased 14% from Q2 FY22 to Q3 FY22. Revenue improved from Q2 FY22 to Q3 FY22 by 17%, we suspect this is in response to the MRL Supplement and recognition of deferred revenue (PPP Funding). Expenses rose considerably from Q2 FY22 to Q3 FY22 due to inflation and workforce (hiring staff, increasing salaries, etc). We expect that expenses will continue to rise into Q4 FY22 because the \$5,000 COLA funding was disbursed.                                  |                                     |          |                        |
| <b>VI.</b>   | <b>FY21 ANNUAL FINANCIALS</b>                     | Cam reviewed results that included 15 CSBs data. For many CSBs service volumes continue to be on a downward trend. There is a wide variety in Net Operating Margin across reporting CSBs however, we saw an increase from 2% in FY20 to just over 4% in FY21. The network observed a slight decrease in Current Ratio in FY21. Days cash on hand rose 35% in FY21. Cam to verify service volume data and make any necessary changes before distributing to the committee.  |                                     |          |                        |

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| <b>VII. MTM COSTING STUDY UPDATE</b>      | Tammy reported that Scott Lloyd (MTM), handed over our ideas to Randy Love (MTM). We are scheduling a time to meet with Randy to see if it is going to be possible to utilize SPQM to capture and report costing data.  |                  |             |
| <b>VIII. REMINDERS</b>                    | <ul style="list-style-type: none"> <li>• CSU/BHCC – closes June 30th for FY 2022 submissions</li> <li>• GADDSS &amp; MHSIP – opens July 1st for FY 2023 submissions</li> <li>• Executive Salary Survey &amp; IDD Waiver – templates will be distributed July 1st for submissions</li> </ul> |                  |             |
| <b>IX. NEXT MEETING &amp; ADJOURNMENT</b> | Our next Data Analytics meeting is on 07/19/2022 at 1:00pm.   |                  |             |
| <b>CHAIR:</b>                             | Tammy Conlin  | <b>RECORDER:</b> | Cam Vickers |