



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
APRIL 18, 2023
VIRTUAL MEETING MINUTES**



X = present					
X	Chair- Tammy Conlin - Advantage	X	Legacy – William Huling	x	GACSB- Robyn Garrett
X	Vice Chair- Angela Holt – Middle Flint		Bridge Health – Kelly O’Bryant	x	GACSB- Jesse Hambrick
X	Advantage- Laura Alexander	X	McIntosh Trail- Brent Eberspacher		GACSB- Renee Millians
X	Aspire – Lee Pavlik	X	Middle Flint- Amelia Vick	x	GACSB- Glyn Thomas
X	Avita- Anne Campbell	X	New Horizons- Sherry Raya		
X	Clayton Center – Barbara June	X	Oconee- Michael Blackshear		
	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield		
X	DeKalb- Chatele’ Chester		Pineland- Dawn Arnette		
	Douglas County – Patricia Henry	X	River Edge- Christy Hallman		
X	Gateway – Stacy Morgan		Serenity- Michelle Broadwater		
X	Georgia Pines- Dennis Addison	X	Unison- Shonda Miller		
X	Highland Rivers- Jared Marlin	X	View Point Health- Gillian Mitchell		
GUESTS: Shirain Banner, Jordy Barwick, Tod Deal, Reid Denson, Whitney Eddins, Susan Gallagher, Danielle Harris, Bryan Hoffman, Tom Hoover, John Milne, Garrett Myers, Eric Naughton, Randall Newberry, Stephen Smith, Fabio van der Merwe, Trina Wheeler, Jason Wilkerson.					
Distribution: Agenda 04-18-2023, Minutes 03-21-2023, FY 2 Annual Finances Survey, FY 23 GADDSS Survey report.					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.03 pm.			
Roll Call	The meeting was Quorate with 16 voting members and 16 guests present.			
Approval of Agenda	Robyn Garrett asked that a discussion of data on Social Determinants of Health be added to the previously circulated agenda. Anne Campbell proposed that the agenda be approved with that addition. Gillian Mitchell seconded. Motion carried.			
Approval of Minutes	Shonda Miller proposed that the minutes of the Committee meeting held on March 21 st , 2023, be approved as presented. Laura Alexander seconded. Motion carried.			
MTM Costing study and SPQM based pilot–update	Glyn Thomas relayed an update from Randy Love (MTM) that there had been further progress on the development of the SPQM-based costing pilot. Anne Campbell and Sherry Raya also provided updates on the pilot work. Avita was moving forward reviewing organization specific rules. New	Continue to monitor progress on the pilot, and report back to the Committee.	Glyn Thomas	May 16 th , 2023

	<p>Horizons was reviewing their data in SPQM, and addressing questions about the way client times were recorded. Glyn Thomas reported that the SPQM User Group met on April 4th and had provided feedback to Randy Love on his proposal for the additional fields to be added to the SPQM Metadata to implement the new costing methodology. The Committee agreed to ask the SPQM User Group to continue that discussion and provide further feedback to Randy Love. Glyn Thomas reported that GACSB SPQM would likely move to monthly uploads of encounter data, and that he understood that salary data and updates would be entered separately via a web portal.</p>	<p>Continue Metadata discussion at the next SPQM User Group meeting on May 2nd.</p>	<p>Glyn Thomas</p>	<p>May 2nd, 2023</p>
<p>MHSIP collaboration with DBHDD</p>	<p>Robyn Garrett reported that the GACSB Board had approved the collaboration at its April 12th Board meeting, and that she and Glyn Thomas would request a meeting with John Quesenberry to determine next steps.</p> <p>Glyn Thomas stated that the current MHSIP surveys would close on April 30th and would remain closed until he had calculated benchmark reports and reprogrammed the questionnaires. He asked that CSBs confirm their needs for program breakout reports by April 30th. The default option will be that they will have the same breakout reports as they do in the current MHSIP surveys.</p>	<p>Request a meeting with John Quesenberry</p> <p>Email Glyn Thomas with requests for changes to the breakout reports for their MHSIP surveys</p>	<p>Glyn Thomas</p> <p>All CSB representatives</p>	<p>asap</p> <p>April 30th, 2023</p>
<p>FY 2022 Annual Finances Survey</p>	<p>Glyn Thomas reported that he had prepared and distributed a report of the FY 22 Annual Finances Survey. He then reviewed the report with the Committee. He proposed, and the committee agreed, that it would be helpful to review the data collected, and how it is reported to optimize the value of this survey.</p> <p>Robyn suggested that the data GACSB collects could usefully be made available to the public in the form of an annual report (as had been done in the past), and that these data reports could also be posted on the Members Sections of the GACSB website – making these data easily available to the membership.</p>	<p>Share the current Annual Survey Template and Report with the CFO group, with a view to bringing recommendations for revisions to the survey back to the Data Analytics Committee</p> <p>Explore developing an annual data / benchmarks report for the public and create a section of the Members portion of the GACSB website for posting data reports.</p>	<p>Glyn Thomas</p> <p>Robyn Garrett and Glyn Thomas</p>	<p>May 16th, 2023</p> <p>Propose June 20th 2023</p>
<p>FY 2023 IDD Client and Family Survey (GADDSS) - report</p>	<p>Glyn Thomas reported that participating CSBs had received their individual reports, together with a report comparing the aggregated scores of all the participating</p>			

	CSBs with National Core Indicators (NCI) survey benchmarks. He presented the report of the aggregated scores to the Committee, noting that CSBs on average obtained higher scores than the NCI benchmarks.			
Data Analytics for CCBHC readiness – standing agenda item	See Minutes for MTM Costing Study and Work Sessions on GACSB SPQM			
Work Sessions on GACSB SPQM	Glyn Thomas reported that the next GACSB SPQM User Group / Work Session on May 2 nd would discuss further the proposed revision to the Metadata set and invited suggestions for other topics to include both CCBHC and Non-CCBHC related questions.	The User Group session on May 2 nd to address Metadata proposals and other topics submitted by members to Glyn Thomas.	Glyn Thomas,	May 2 nd , 2023
Data on Social Determinants of Health (SDOH)	Robyn Garrett reported that John Quesenberry had asked her if CSBs routinely collected data on SDOH, and whether that data collection was unique to each Electronic Medical Record in use. In the discussion it was noted that the Assessments that CSBs submit to the Department’s ASO include much data on SDOH, including employment, income, schooling, housing, address zip codes. Barbara June reported that they also gather SDOH data in Case Management notes for their Risk of Homeless or Homeless population and Residential clients. Examples of data collected include: Job status, Firings from jobs and reasons, First Neighborhood, Any Evictions, Food accessibility as a child, Home State, Current county of residence, Access to Technology. Fabio van der Merwe reported that using SNOMED-CT for service planning at DeKalb included collection of SDOH data. Gillian Mitchell reported that CMS recommends attaching Z codes to diagnoses to document data on SDOH.	Report to John Quesenberry on the SDOH data currently collected via the ASO, and ask if there were other specific SDOH data that he needed to know about.	Robyn Garrett and / or Glyn Thomas	May 16 th , 2023
Next Meeting	May 16 th , 2023, at 1.00 pm			
Adjournment	The meeting adjourned at 1.40 pm			