



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
DECEMBER 06, 2022
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
x	Chair- Tammy Conlin - Advantage		Legacy – William Huling	x	GACSB- Robyn Garrett
x	Vice Chair- Angela Holt – Middle Flint		Bridge Health - Allison Smith	x	GACSB- Jesse Hambrick
x	Advantage- Tom Hoover	x	McIntosh Trail- Brent Eberspacher		GACSB- Renee Millians
x	Aspire – Lee Pavlik	x	Middle Flint- Amelia Vick	x	GACSB- Glyn Thomas
x	Avita- Anne Campbell	x	New Horizons- Sherry Raya		
x	Clayton Center – Barbara June		Oconee- Michael Blackshear		
	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield		
x	Dekalb- Chatele’ Chester	x	Pineland- Dawn Arnette		
	Douglas County – Patricia Henry		River Edge- Christy Hallman		
x	Gateway – Stacy Morgan	x	Serenity- Michelle Broadwater		
x	Georgia Pines- Dennis Addison	x	Unison- Shonda Miller		
x	Highland Rivers- Jared Marlin	x	View Point Health- Gillian Mitchell		
GUESTS: Dr Lee Adams, Laura Alexander, Shirain Banner, David Crews, Reid Denson, Whitney Eddins, Susan Gallagher, Dana Glass, Lena Ivey, John Milne, Garrett Myers, Jonas Norman, Paivi Parssinen, Debra Pinkston, Fabio van der Merwe, Trina Wheeler, Jason Wilkerson.					
Distribution: Agenda, 12-06-2022, Minutes 10-18-22, Quarter 1 Financial Ratios Presentations, FY 22 Annual Staffing Turnover Template, FY 22 Annual Financial Data Template, Randy Love update on SPQM based service costing pilot.					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.06 pm.			
Roll Call	The meeting was Quorate with 15 voting members present.			
Approval of Agenda	Tom Hoover proposed that the agenda be approved as presented. Lee Pavlik seconded. Motion carried.			
Approval of Minutes	Lee Pavlik proposed that the minutes of the Committee meeting held on October 18 , 2022, be approved as presented. Tom Hoover seconded. Motion carried.			
MTM Costing study and SPQM based pilot–update	Glyn Thomas relayed an update from Randy Love (MTM) that there had been further progress on the development of the SPQM-based costing pilot. He hoped to have more to report on the Dec 16 th consultation GACSB SPQM call. Glyn also reported that he and Robyn had reached out to Robert Dorr with Tom Hoover’s question as to whether	Robyn to follow-up with Robert Dorr regarding DBHDD’s position on an SPQM-based costing methodology	Robyn Garrett	Dec 16, 2022

	DBHDD would accept an SPQM based costing study in place of the current methodology. Tammy Conlin and Tom Hoover (Advantage) also reported that Robert Dorr had stated that in future costing might be included as part of a CSBs annual budget development .			
FY 2022 IDD waiver numbers	Glyn Thomas reported that IDD Directors at the IDD Operations Committee meeting on October 31 st had provided some context to the data on declining numbers of Waiver recipients served by CSBs. There was a consensus amongst IDD Operations Committee members that Service Coordination staff tended to regard CSBs only as safety net providers of last resort – referring predominantly waiver recipients who were high need or presented service challenges. CSBs sometimes had to decline to take a referral because they lacked the staffing or the available residential placements that the person required.	Glyn Thomas to draft a summary of IDD Operations Committee commentary on the Waiver numbers data, for Robyn to keep on file.	Glyn Thomas	December 16 th , 2022
Quarterly benchmarking – Q1 FY 2023	Glyn reported that 21 CSBs (out of 22) had submitted data for Q1. He presented median data for days of cash on hand, current ratio, debt ratio, revenues, expenditures and net margins. It was noteworthy that the median margin was zero, and the margin for the 21 CSBs considered as a network was barely positive at 0.6%. It was also noteworthy that there was extreme variation across CSBs in their first quarter financials. Thus, the financial position of many CSBs for Q1 FY 23 was substantially less positive than that in Q1 FY 22.	Committee members expressed concern over declining revenues relative to expenses – all likely due in part to staffing recruitment and retention issues together with outdated and inadequate reimbursement rates under fee-for-service. It was agreed, however, that it might be better to wait till Kevin Tanner (newly appointed DBHDD Commissioner) had settled into his new role before raising these concerns with DBHDD.		
Aggregate CMO and Private Pay Data Sharing with DBHDD	Glyn Thomas and Robyn Garrett reported that they had asked Robert Dorr if DBHDD was still interested in having data on CSB revenues from CMOs and Private Pay clients – to inform the development of a PPS methodology for Georgia.	Robyn to follow up with Robert Dorr	Robyn Garrett	Dec 16 th 2022
FY 2023 Organizational Climate Survey	Glyn Thomas reported that CSBs had been invited to conduct their Organizational Climate Surveys in the month of December, and that benchmarked reports would be available at the end of January.			
FY 2022 Annual Staffing Survey	The Committee agreed to initiate the FY 2022 Annual Staffing Turnover Survey, using the same template as in FY 2021	Glyn Thomas to send the Staffing Turnover Template to HR Directors	Glyn Thomas	Dec 6 th 2022

FY 2022 Annual Finances Survey	The Committee agreed to initiate the FY 2022 Annual Finances Survey in January, using the template that had been approved in the Spring	Glyn Thomas to send out the Finances Survey to CFOs in January	Glyn Thomas	January 5 th 2023
Proposed Gap Analysis project with Resilient Georgia	Robyn Garrett reported on a planning meeting held on November 28 th with Resilient Georgia and other interested stake holders, to consider initiating a research project to identify gaps in the CSB provision of needed behavioral health services across Georgia	The notes of that planning meeting to be presented to the GACSB Committee Leadership meeting on Dec 7 th	Robyn Garrett	Dec 7 th 2022
Data Analytics for CCBHC readiness – standing agenda item	Committee members discussed and identified issues arising from the costing studies currently underway to establish appropriate prospective payment rates. There was particular concern that DBHDD was proposing that Behavioral Health and Diagnostic Assessments NOT be included as PPS trigger services. Several members noted that they had some confidence in estimating costs, but that revenues might depend on unpredictable variations in service patterns and the frequencies of relevant payment trigger services for Medicaid recipients	MTM will be asked to address the implementation of PPS in relation to CSB encounter data, and in relation to their experiences of implementing PPS for CCBHCs in other states	Glyn Thomas, Robyn Garrett, Tammy Conlin and Angela Holt	Dec 9 th 2022
Next Meeting	January 17 th , 2023, at 1.00 pm			