



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
OCTOBER 18, 2022
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
x	Chair- Tammy Conlin - Advantage	x	Legacy – William Huling		GACSB- Robyn Garrett
x	Vice Chair- Angela Holt – Middle Flint	x	Bridge Health - Allison Smith	x	GACSB- Jesse Hambrick
x	Advantage- Tom Hoover	x	McIntosh Trail- Brent Eberspacher	x	GACSB- Renee Millians
x	Aspire – Lee Pavlik	x	Middle Flint- Amelia Vick	x	GACSB- Glyn Thomas
x	Avita- Anne Campbell	x	New Horizons- Sherry Raya		
x	Clayton Center – Barbara June	x	Oconee- Jennifer Gheesling		
	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield		
x	Dekalb- Chatele’ Chester		Pineland- Dawn Arnette		
	Douglas County – Patricia Henry	x	River Edge- Christy Hallman		
	Gateway – Stacy Morgan	x	Serenity- Michelle Broadwater		
	Georgia Pines- Dennis Addison	x	Unison- Shonda Miller		
x	Highland Rivers- Ariel Valencia for Jared Marlin		View Point Health- Gillian Mitchell		
GUESTS: Dr Lee Adams, Laura Alexander, Shirain Banner, Jordy Barwick, Reid Denson, Susan Gallagher, Dana Glass, Tiffany Henderson, Shane Hester, Bryan Hoffman John Milne, Garrett Myers, Eric Naughton, Randall Newberry, Jonas Norman, Aaron Prillihart, Stephen Smith, Fabio van der Merwe, Trina Wheeler, Jason Wilkerson.					
Distribution: Agenda, 10-18-2022, Minutes 9-20-22, DBHDD Quarterly Financial Ratios Template.					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.05 pm.			
Roll Call	The meeting was Quorate with 15 voting members present. Ariel Valencia represented Highland Rivers in place of Jared Marlin for this meeting only.			
Approval of Agenda	Tom Hoover proposed that the agenda be approved as presented. Lee Pavlik seconded. Motion carried.			
Approval of Minutes	Anne Campbell proposed that the minutes of the Committee meeting held on September 20, 2022, be approved as presented. Tom Hoover seconded. Motion carried.			
MTM Costing study and SPQM based pilot–update	Glyn Thomas relayed an update from Randy Love (MTM) that there had been good progress on the development of the SPQM-based costing pilot. He had asked our two Proof-of-Concept CSBs to determine if it were possible to use transaction data to make a reasonably accurate assignment of overheads and miscellaneous costs to	Request further updates from Sherry Raya (New Horizons), Anne Campbell (Avita), and Randy Love (MTM).	Glyn Thomas	When available

	<p>organizational units within their CSBs. Anne Campbell for Avita reported that the CFO for Avita was still reviewing the SPQM based assignments against the agency's accounts.</p> <p>Tom Hoover asked if DBHDD would accept an SPQM based costing study in place of the current methodology.</p>	<p>It was agreed to ask DBHDD if consideration could be given to SPQM - based costing, depending of course on the outcome of the Proof-of-Concept pilot.</p>	<p>Glyn Thomas and Robyn Garrett to address with DBHDD (Robert Dorr)</p>	<p>Before Dec 6th</p>
<p>FY 2022 IDD waiver numbers</p>	<p>Glyn Thomas reminded the Committee that members of the Governor's Office of Planning and Budget and the Governor's Office of Health Strategy and Coordination had recently expressed interest in our GACSB data on IDD waiver numbers, and how these have trended down over several years. At its September meeting, the Data Analytics Committee had reviewed data for FY 20 through FY 22 which confirmed a continuing decline in IDD waiver recipients served by CSBs. These data had also been presented at the IDD Operations Committee meeting on September 26, and further discussion of the decline in waiver numbers and the reasons for it had been scheduled for the next IDD Operations Committee Meeting on October 31st.</p>	<p>Glyn Thomas to attend the next IDD Ops Committee Meeting on October 31st to gather feedback from the committee members to support Robyn Garrett's response to OPBs data request.</p>	<p>Glyn Thomas</p>	<p>October 31st</p>
<p>Quarterly benchmarking – data collection</p>	<p>DBHDD's introduction of the Enterprise Risk Management (ERM) Portal will require us to re-consider how to collect quarterly financial data going forward into FY 2023. The Current version of the ERM portal does not have download functionality, but Kenneth Ward of DBHDD had agreed to consider adding that function in the future.</p>	<p>It was agreed to ask CSBs to continue to use the current DBHDD Financial Ratios template to report quarterly financial data to GACSB, at least until DBHDD adds a download function to the ERM portal.</p>	<p>Glyn Thomas</p>	<p>October 31st</p>
<p>FY 2023 Quarterly Financial Data Presentations</p>	<p>Glyn Thomas asked the Committee to consider how they would like the FY 2023 quarterly data to be presented. Committee members had no changes to recommend. Bill Huling proposed that quarterly data presentations for FY 2023 adopt the same form as those for FY 2022. Tom Hoover seconded, and the motion carried</p>	<p>FY 2023 Quarterly data presentations will take the same form as those for FY 2022</p>	<p>Glyn Thomas</p>	<p>December 20th for Q1 data</p>

Aggregate Data Sharing with DBHDD	Deferred.	It was agreed to ask CEOs their views about sharing with DBHDD their aggregated data on CMO and private insurance clients served by CSBs – to inform the development of PPS for CCBHCs in Georgia	Robyn Garrett	Dec 6th
FY 2023 Organizational Climate Survey	Glyn Thomas reminded the Committee that CSBs were encouraged to conduct their Organizational Climate Surveys in the month of December, and that benchmarked reports would be available at the end of January.	Glyn Thomas asked members to Review their survey links on the GACSB website, and submit before October 31 st any requests for changes to the set up for collecting data from organizational units within their CSBs	CSB representatives	No later than Oct 31st
Data Analytics for CCBHC readiness – standing agenda item	<p>Committee members discussed and identified issues arising from the costing studies currently underway to establish appropriate prospective payment rates. Tom Hoover reported that the current MTM costing study that DBHDD had conducted with the 4 initial CCBHC CSBs was based on FY 2021 accounts, and would need to be updated to reflect subsequent substantial increases in costs. He was concerned that an updating process offered by Scott Lloyd of MTM might not be sufficiently accurate, and that accurate costing might require a complete repeat of the study using more recent FY 2022 data and accounts. Given that the current spreadsheet-based methodology is both labor intensive and time consuming the option of an SPQM based methodology could be important.</p> <p>Tammy Conlin identified a special problem for the SAMHSA grantees who were funded by SAMHSA to implement CCBHC standards to only part of their service area. It was not currently clear how these CSBs would be funded to extend CCBHC standards to the rest of their service areas, as will be required by DBHDD. It was possible that DBHDD might offer provisional certification for these CSBs until funding for the expansion of CCBHC services could be secured.</p>			
Next Meeting	December 6th, 2022, at 1.00 pm			