



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
SEPTEMBER 20, 2022
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
x	Chair- Tammy Conlin - Advantage	x	Legacy – William Huling	x	GACSB- Robyn Garrett
x	Vice Chair- Angela Holt – Middle Flint	x	Bridge Health - Allison Smith	x	GACSB- Jesse Hambrick
x	Advantage- Tom Hoover	x	McIntosh Trail- Brent Eberspacher	x	GACSB- Renee Millians
x	Aspire – Lee Pavlik	x	Middle Flint- Sue Davis	x	GACSB- Glyn Thomas
x	Avita- Anne Campbell	x	New Horizons- Sherry Raya		
x	Clayton Center – Barbara June		Oconee- Jennifer Gheesling		
x	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield		
x	Dekalb- Chatele’ Chester		Pineland- Dawn Arnette		
	Douglas County – Patricia Henry	x	River Edge- Christy Hallman		
x	Gateway – Stacy Morgan	x	Serenity- Michelle Broadwater		
x	Georgia Pines- Dennis Addison	x	Unison- Shonda Miller		
x	Highland Rivers- Ariel Valencia for Jared Marlin		View Point Health- Gillian Mitchell		
GUESTS: Laura Alexander, Jordy Barwick, Reid Denson, Susan Gallagher, Tim Hampton, Tiffany Henderson, John Milne, Garrett Myers, Randall Newberry, Jonas Norman, Paivi Parssinen, Ricardo Pena, Stephen Smith, Fabio van der Merwe, Trina Wheeler, Amelia Vick.					
Distribution: Agenda 9-20-22, Minutes 8-16-22, IDD Waiver Client numbers, Q4 FY 2022 Financial Presentation, CSB services for veterans FY 2022, Housing Survey results,					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.04 pm.			
Roll Call	The meeting was Quorate with 17 voting members present. Ariel Valencia represented Highland Rivers in place of Jared Marlin for this meeting only.			
Approval of Agenda	Tom Hoover proposed that the agenda be approved as presented. Sue Davis seconded. Motion carried.			
Approval of Minutes	Sue Davis proposed that the minutes of the Committee meeting held on August 16, 2022, be approved as presented. Tom Hoover seconded. Motion carried.			
MTM Costing study – update	Glyn Thomas reported that on September 16 Randy Love (MTM) had presented an update on a proof-of-concept pilot study to see if GACSB SPQM could reduce and simplify a portion of the data entry for regular costing calculations. He reported on the additional data fields required in the encounter data uploads, and the web forms for regular input and updates of individual staff costs and of the indirect costs attributable to each program. New	Request further updates from Sherry Raya (New Horizons), Anne Campbell (Avita), and Randy Love (MTM).	Glyn Thomas	When available

	Horizons and Avita CSBs were participating in the pilot. Anne Campbell for Avita and Sherry Raya for new Horizons each reported that they had successfully submitted test files, and were expecting feedback from Randy Love in due course. The process appeared simple and not at all labor intensive.			
IDD waiver client numbers survey for FY 2022	Robyn Garrett reminded the Committee that members of the Governor’s Office of Planning and Budget and the Governor’s Office of Health Strategy and Coordination had recently expressed interest in our GACSB data on IDD waiver numbers, and how these have trended down over several years. Glyn Thomas had reported in August that there had been 100% CSB participation in the Waiver numbers survey for FY 2022, but there were concerns about the accuracy of the some of the data based on differences in the totals reported from one year to the next. Glyn Thomas reported that all CSBs had now reviewed and resubmitted IDD waiver numbers for FY 2020 through FY 2022. He presented the Committee with charts based on the re-validated data which confirmed a continuing decline in IDD waiver recipients served by CSBs, and reported the numbers of referrals received and accepted by CSBs. Members of the Committee noted that staffing shortages and the high support needs of Waiver recipients referred to CSBs often constrained the numbers of new referrals CSBs could accept. The committee also noted that it appeared that existing Waiver recipients served by CSBs were aging, and that few young Waiver recipients were taking their place. Committee members raised the question of whether the IDD services offered by CSBs were meeting the needs of new and younger Waiver recipients.	Glyn Thomas to attend the next IDD Ops Committee Meeting on September 26 to present the results of the IDD Waiver Numbers Survey, and to invite the members of that Committee to consider ways in which the ongoing decline in CSB IDD services could be further investigated and addressed. Glyn Thomas to see if the age profile of CSB IDD clients had changed over the years using GASB SPQM as the immediate data source. Glyn Thomas to invite commentary from selected IDD Directors to accompany the data on declining CSB IDD Waiver numbers, to support Robyn Garrett’s response to OPBs data request.	Glyn Thomas	September 26th
Q4 FY 2022 Financial Liquidity Reports	Glyn Thomas reported that 20 CSBs had submitted data for Q4 FY 22. He presented charts in the same format as prior quarters of median days of cash on hand, current ratio, debt ratio, revenue, expenditures and net margin. Members of the Committee were concerned that one-time COVID relief payments and adjustments to OPEB liability were masking the underlying weak state of CSB finances. Members were concerned specifically that absent these special factors the CSB network was running a deficit due to inadequate reimbursement rates set over 12 years ago	It was agreed to develop notes to accompany the Quarterly Financials presentation to clarify how special factors masked the true underlying state of CSB finances. It was agreed to rethink what CSB performance metrics would be most useful to collect each quarter and discuss at the	Glyn Thomas with input from selected CFOs Glyn Thomas and all Committee Voting Representatives	October 18th October 18th

		next Data Analytics Committee meeting in October		
Data on CSB community impacts	<p>Robyn Garrett reminded the Committee that the Board Strategic Planning Retreat had requested from the GACSB Data Analytics Committee data on the ways in which the work of CSBs benefits their local communities. At its August meeting the Committee had agreed to collect data on the numbers of persons CSBs had placed or maintained in permanent or transitional housing in FY 2022. Glyn Thomas reported that in FY 2022, 21 CSBs had provided permanent housing to 3928 persons with MH and or AD and 685 persons with IDD. In the same year CSBs had provided transitional housing to 1666 persons with MH and or AD. For context Robyn Garrett noted that the Official daily total of persons who were homeless in Georgia was regularly under 10,500.</p> <p>Committee members noted that lack of affordable housing in good neighborhoods was a major constraint on the numbers of persons CSBs could house.</p> <p>Other actions agreed at the August Committee meeting regarding gathering positive comments from MHSIP surveys, reviewing ASO reports and identifying existing data on CSB Community impacts had all been completed.</p>	Consider how to use the Housing numbers and other data on CSB impacts in advocacy and public education	Melanie Dallas and Robyn Garrett	September 26th
DBHDD Behavioral Health Consumer Surveys	Tammy Conlin reported that the DBHDD FY 2023 Consumer Surveys were scheduled to close on September 30 th , and that CSBs could request data for their agency from John Quesenberry at DBHDD.			
Aggregate Data Sharing with DBHDD	Robyn Garrett reported that last year Robert Dorr at DBHDD had requested aggregated data on CMO and private insurance clients served by CSBs – to help inform their approach to PPS for CCBHCs in Georgia. The specific request was for the average number of clients served in these categories, and the percentages of CSB revenues derived from these services. Glyn Thomas reported that much of these data could be extracted from GACSB SPQM,	It was agreed to ask CEOs about sharing their aggregated data on the next CEO Touch Point call on Thursday September 22 nd .	Robyn Garrett	September 22nd

	but could not recall if a decision on sharing had been made.			
Data Analytics for CCBHC readiness – standing agenda item	See report on costing study above. Tammy Conlin also reported that the costing study that DBHDD was conducting with the 4 CCBHC CSBs was due to be completed by September 30th, and that the 2 state funded CCBHCs had already attested to their compliance with CCBHC standards. The 2 SAMHSA CCBHC grantees will be required to submit their attestations to both the state and to SAMHSA by March 2023, and that DBHDD will require them to meet the state CCBHC standards for their entire CSB service area, not just the areas specified in their SAMHSA grants.			
Next Meeting	October 18th, 2022, at 1.00 pm			