



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
AUGUST 16, 2022
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
x	Chair- Tammy Conlin - Advantage		Legacy – William Huling	x	GACSB- Robyn Garrett
	Vice Chair- Angela Holt – Middle Flint	x	Bridge Health - Allison Smith	x	GACSB- Jesse Hambrick
x	Advantage- Tom Hoover	x	McIntosh Trail- Brent Eberspacher	x	GACSB- Renee Millians
x	Aspire – Lee Pavlik		Middle Flint- Sue Davis	x	GACSB- Glyn Thomas
x	Avita- Anne Campbell	x	New Horizons- Sherry Raya		
x	Clayton Center – Barbara June	x	Oconee- Jennifer Gheesling		
	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield		
x	Dekalb- Chatele’ Chester		Pineland- Dawn Arnette		
	Douglas County – Patricia Henry	x	River Edge- Christy Hallman		
x	Gateway – Stacy Morgan	x	Serenity- Michelle Broadwater		
x	Georgia Pines- Dennis Addison	x	Unison- Shonda Miller		
x	Highland Rivers- Jared Marlin	x	View Point Health- Gillian Mitchell		
<p>GUESTS: Theron Angry, Shirain Banner, Jordy Barwick, Debra Clayton, David Crews, Melanie Dallas, Reid Denson, Susan Gallagher, Tim Hampton, Tiffany Henderson, RJ Hurn, Lena Ivey, Garrett Myers, Eric Naughton, Randall Newberry, Jonas Norman, Kelly O’Brant, , Ricardo Pena, Stephen Smith, Fabio van der Merwe, Trina Wheeler, Jason Wilkerson.</p>					
<p>Distribution: Agenda 8-16-22, Minutes 7-19-22, CSU-BHCC client survey response benchmarks.</p>					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.05 pm.			
Roll Call	The meeting was Quorate with 17 voting members present. It was noted that Aspire had nominated Lee Pavlik (CFO) as their new voting member to replace Roger Haggerty.			
Approval of Agenda	Anne Campbell proposed that the agenda be approved as presented. Tom Hoover seconded. Motion carried.			
Approval of Minutes	Tom Hoover proposed that the minutes of the Committee meeting held on July 19, 2022, be approved as presented. Gillian Mitchell seconded. Motion carried.			
MTM Costing study – work group report and update	Tammy Conlin reported that Randy Love (MTM) had proposed a proof-of-concept pilot study to see if GACSB SPQM could reduce and simplify a portion of the data	Request further updates from Sherry Raya (New Horizons), Anne Campbell (Avita), and Randy Love (MTM).	Glyn Thomas	Before September 20, 2022

	entry for regular costing updates. New Horizons and Avita CSBs were invited to participate in the pilot, because each had an SPQM subscription with an expanded data set. Both CSBs had agreed to participate. Sherry Raya for new Horizons reported that a first meeting with Randy Love had been scheduled for later in the week – their participation had been complicated by an impending change to a new EMR. Anne Campbell reported for Avita that they had reviewed their current SPQM upload file with Randy Love and identified the data fields needed for a costing calculation. A test file had already been submitted to Randy Love (last Thursday). The process appeared simple and not at all labor intensive.			
CSU/BHCC client survey benchmarks for FY 2022	Glyn Thomas reported that participating CSBs had each received a presentation comparing their individual agency scores alongside benchmarks for each of the survey questions – using percent positive responses for simplicity. All the Committee members had been emailed a copy of the benchmark scores.			
IDD waiver client numbers survey for FY 2022	Robyn reported that members of the Governor’s Office of Planning and Budget and the Governor’s Office of Health Strategy and Coordination had recently expressed interest in our GACSB data on IDD waiver numbers, and how these have trended down over several years. Glyn Thomas reported that there had been 100% CSB participation in the Waiver numbers survey for FY 2022, but there were concerns about the accuracy of the some of the data based on differences in the totals reported from one year to the next.	Each CSB IDD Director to receive a screen shot of their year-on year data with a request that they quickly recheck and verify the numbers reported for FY20, FY 21 and FY 22 using the attached template. Data due back as soon as possible because of the interest expressed by the Governor’s Office of Planning and Budgets.	Glyn Thomas to send out screen shots	Aug 19th
Q4 FY 2022 Financial Liquidity Reports	Glyn Thomas reported that 17 CSBs had submitted data so far, and that he had emailed a reminder. He intended to have a presentation available for the September Committee meeting.	Complete data collection and calculation of benchmarks and dashboards.	Glyn Thomas	September 12th
Data on CSB community impacts	Tammy Conlin informed the Committee that GACSB was encouraging all CSBs to develop data and other material for public education on the community impacts of the work that CSBs do. Melanie Dallas provided examples of the very effective presentations developed by Highland Rivers to demonstrate these positive impacts for individual counties as well the service area as a whole. In response to	Make Highland Rivers community impacts publicity available to other CSBs to adopt as a model.	Melanie Dallas and Robyn Garrett	Aug 19 th

	<p>interest expressed by Committee members Melanie offered to share these publicity documents for other CSBs to use as a model.</p> <p>Robyn Garrett informed the Committee that the Board Strategic Planning Retreat had requested from the GACSB Data Analytics and PIP Committees a concise description of the CSB network and its benefits to the community by mid-September, for legislator education. Robyn invited suggestions from the Committee for data on community impacts.</p> <p>Fabio van der Merwe informed the Committee that there were data on utilization, service costs and quality for 2020 in public ASO utilization reports.</p> <p>Glyn Thomas listed some of the data already available in GACSB Client and annual benchmarking surveys.</p> <p>Robyn Garrett asked CSBs to submit their most recent annual report to the GSACSB Executive Office for posting / linking on the GACSB website and to help in the development of legislator educational presentations.</p> <p>Allison Smith suggested that the comments offered by consumers in the MHSIP consumer satisfaction surveys could be useful as testimony to the value of CSB services.</p>	<p>Draft request to CSBs for data on numbers of persons CSBs have helped establish in permanent housing.</p> <p>Review these ASO reports and past MTM costing studies and make recommendations to the PIP Committee for items on the cost-effectiveness of CSBs.</p> <p>Prepare recommendations to the PIP committee on available data that might be useful for legislator education.</p> <p>Email request to CSB CEOs for their latest Annual Report</p> <p>Draft a request to CSB CEOs for a sampling of such comments, taking into account the need to exclude any HIPAA protected individual health information</p>	<p>Glyn Thomas</p> <p>Glyn Thomas</p> <p>Glyn Thomas</p> <p>GACSB Executive Office</p> <p>Glyn Thomas</p>	<p>Aug 19th</p> <p>August 19th</p> <p>August 19th</p> <p>August 19th</p> <p>August 19th</p>
DBHDD Behavioral Health Consumer Survey Training	Tammy Conlin reminded the Committee of upcoming DBHDD trainings on FY 2023 Consumer Surveys and Key Performance Indicators. Information on training dates and registration sent out by DBHDD earlier in the week and by the Executive Office.	Explore possibilities for GACSB – DBHDD collaboration on consumer surveys with Monica Johnson at DBHDD	Robyn Garrett	August 19th
Data Analytics for CCBHC readiness – standing agenda item	See report on costing study above.			
Next Meeting	September 20th, 2022, at 1.00 pm			