



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
MARCH 21, 2023
VIRTUAL MEETING MINUTES**



X = present					
	Chair- Tammy Conlin - Advantage		Legacy – William Huling	x	GACSB- Robyn Garrett
X	Vice Chair- Angela Holt – Middle Flint	X	Bridge Health – Kelly O’Bryant	x	GACSB- Jesse Hambrick
X	Advantage- Tom Hoover	X	McIntosh Trail- Brent Eberspacher		GACSB- Renee Millians
X	Aspire – Lee Pavlik		Middle Flint- Amelia Vick	x	GACSB- Glyn Thomas
X	Avita- Anne Campbell	X	New Horizons- Sherry Raya		
	Clayton Center – Barbara June	X	Oconee- Michael Blackshear		
	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield		
X	DeKalb- Chatele’ Chester		Pineland- Dawn Arnette		
	Douglas County – Patricia Henry	X	River Edge- Christy Hallman		
X	Gateway – Stacy Morgan	X	Serenity- Michelle Broadwater		
X	Georgia Pines- Dennis Addison	X	Unison- Shonda Miller		
X	Highland Rivers- Jared Marlin	X	View Point Health- Gillian Mitchell		
GUESTS: Laura Alexander, Jordy Barwick, Tod Deal, Reid Denson, Danielle Harris, Tiffany Henderson, Tom Hoover, Shonda Miller, John Milne, Garrett Myers, Randall Newberry, Jonas Norman, Paivi Parssinen, Ricardo Pena, Debra Pinkston, Terry Richards, Trina Wheeler, Jason Wilkerson.					
Distribution: Agenda, 03-21-2023, Minutes 02-21-2023, FY 23 Q2 financial reports, FY 23 MHSIP Survey submission totals to date, FY 22 KPI score dashboards,					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Angela Holt, Committee Vice-Chair, called the meeting to order at 1.03 pm.			
Roll Call	The meeting was Quorate with 15 voting members and 18 guests present.			
Approval of Agenda	Sherry Raya proposed that the agenda be approved as presented. Gillian Mitchell seconded. Motion carried.			
Approval of Minutes	Tom Hoover proposed that the minutes of the Committee meeting held on February 21 st , 2023, be approved as presented. Jared Marlin seconded. Motion carried.			
MTM Costing study and SPQM based pilot–update	Glyn Thomas relayed an update from Randy Love (MTM) that there had been further progress on the development of the SPQM-based costing pilot. Anne Campbell and Sherry Raya also provided updates on the pilot work. At present the cost and revenue calculations will not include services that are not part of the CCBHC model –i.e., residential, IDD and CSU/BHCC. Glyn Thomas reported that he had sent out to the SPQM Users Randy Love’s proposal for the	Continue to monitor progress on the pilot, and report back to the Committee.	Glyn Thomas	April 18 th , 2023
		Review Metadata proposal at the next SPQM User Group meeting on April 4th	Glyn Thomas	April 4 th , 2023

	additional fields to be added to the SPQM Metadata set to implement the new costing methodology. The Committee agreed to ask the SPQM User Group to review that proposal and provide feedback to Randy Love.			
Quarterly benchmarking – Q2 FY 2023	Glyn Thomas presented reports of data submitted by 21 CSBs. Q2 median net margin was 0% and median days of cash on hand had declined from 48 to 44. The Committee agreed that Q2 summary reports of the financial position of CSBs should be presented at the next GACSB Board Meeting.	Tammy Conlin to present Q2 Summary reports to the GACSB Board of Directors at its next meeting.	Tammy Conlin	April 12 th , 2023
MHSIP collaboration with DBHDD	Glyn Thomas reported that he had submitted reprogrammed questionnaires to John Quesenberry for approval and was awaiting his feedback. He then presented the totals of MHSIP FY 23 survey responses collected to date. CSBs with substantial totals were asked about their method of implementing the survey, and the majority distributed paper forms for later entry into SurveyMonkey by support staff. One CSB (Unison) issued tablet computers to clients when they were waiting in clinic, and had also been successful in collecting adequate numbers of survey responses. Robyn Garrett asked how CSBs gathered survey responses from clients receiving telehealth services. Gillian Mitchell for View Point Health reported that they had provided QR codes but with only limited success. Chatele' Chester reported that DeKalb used paper forms because results with QR codes had been disappointing. Brent Eberspecher reported that McIntosh Trail had posted flyers with QR codes and appeared to have been successful. He offered to share that flyer with the Committee.	It was agreed to identify CSBs providing a lot of services via telehealth to ask how they were implementing the MHSIP client surveys. It was also agreed that it could be worth conducting web searches to see if there were any successful practices that we could adopt. It was agreed that the Committee's previous recommendation to collaborate with DBHDD by extending our MHSIP questionnaires to include the SAMHSA required additional questions and sharing our MHSIP survey responses with DBHDD should be submitted to the GACSB Board of Directors for approval at its next meeting.	Glyn Thomas Tammy Conlin	April 18 th , 2023 April 12 th , 2023
FY 2022 Annual Finances Survey	Glyn Thomas reported that 14 CSBs had so far submitted data for the FY 2022 Annual Finances Survey, and that he expected several more CSBs to provide data within the next week or so	The Committee asked Glyn Thomas to calculate benchmarks with whatever data had been submitted by March 31 st and report at the next meeting of the Committee	Glyn Thomas	April 18 th , 2023
FY 2022 KPI Benchmarks	Glyn Thomas reported that he had prepared and distributed FY 22 KPI dashboards, which were then reviewed by the Committee	The committee agreed that Glyn Thomas and Robyn Garrett should invite CSBs with high scores on the KPIs to present at selected weekly CEO meetings, to explain how they had accomplished their	Glyn Thomas Robyn Garrett	April 18 th , 2023

		successes. It was pointed out that CEOs would be encouraged to invite other staff to attend those presentations.		
Data Analytics for CCBHC readiness – standing agenda item	See Minutes for MTM Costing Study and Work Sessions on GACSB SPQM			
Work Sessions on GACSB SPQM	Glyn Thomas reported that the next GACSB SPQM User Group / Work Session would review the proposed revision to the Metadata set, but invited suggestions for other topics to include both CCBHC and Non-CCBHC related questions. Angela Holt noted that GACSB SPQM was a powerful but complex tool, and that the User Group could also help train people to run the reports.	The User Group session on April 4th to address Metadata proposals and other topics submitted by members to Glyn Thomas.	Glyn Thomas,	April 4 th , 2023
Next Meeting	April 18 th , 2023, at 1.00 pm			
Adjournment	The meeting adjourned at 1.50 pm			