



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
JANUARY 17, 2023
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
X	Chair- Tammy Conlin - Advantage	X	Legacy – William Huling	x	GACSB- Robyn Garrett
X	Vice Chair- Angela Holt – Middle Flint	X	Bridge Health - Allison Smith	x	GACSB- Jesse Hambrick
X	Advantage- Tom Hoover	X	McIntosh Trail- Brent Eberspacher		GACSB- Renee Millians
	Aspire – Lee Pavlik	X	Middle Flint- Amelia Vick	x	GACSB- Glyn Thomas
	Avita- Emily Brown	X	New Horizons- Sherry Raya		
X	Clayton Center – Barbara June	X	Oconee- Michael Blackshear		
	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield		
	DeKalb- Chatele’ Chester	X	Pineland- Dawn Arnette		
X	Douglas County – Patricia Henry	X	River Edge- Christy Hallman		
X	Gateway – Stacy Morgan	X	Serenity- Michelle Broadwater		
X	Georgia Pines- Dennis Addison	X	Unison- Shonda Miller		
X	Highland Rivers- Jared Marlin	X	View Point Health- Gillian Mitchell		
GUESTS: Dr Lee Adams, Laura Alexander, Jordy Barwick, Reid Denson, Whitney Eddins, Susan Gallagher, Tim Hampton, Lena Ivey, John Milne, Garrett Myers, Randall Newberry, Eric Naughton, Jonas Norman, Paivi Parssinen, Ricardo Pena, Debra Pinkston, Terry Richards, Stephen Smith, Fabio van der Merwe, Trina Wheeler, Jason Wilkerson.					
Distribution: Agenda, 01-17-2023, Minutes 12-06-2022, SPQM Costing Pilot Slides, FY 23 Network Organizational Climate Chart, FY 22 Annual Staffing Turnover preliminary network results, Kenneth Ward email on ERM Portal download					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.05 pm.			
Roll Call	The meeting was Quorate with 17 voting members present.			
Approval of Agenda	Tom Hoover proposed that the agenda be approved as presented. Shonda Miller seconded. Motion carried.			
Approval of Minutes	Tom Hoover proposed that the minutes of the Committee meeting held on December 6, 2022, be approved as presented. Shonda Miller seconded. Motion carried.			
MTM Costing study and SPQM based pilot–update	Glyn Thomas relayed an update from Randy Love (MTM) that there had been further progress on the development of the SPQM-based costing pilot. Sherry Raya reported that New Horizons had just met virtually with Randy Love to make some adjustments to data upload. Results were encouraging.	Robyn to follow-up with Sarepta Archila to make her aware of the SPQM-based costing methodology pilot, and seek DBHDD encouragement o pursue it further	Robyn Garrett	Feb 21 st , 2023

	Glyn also reported that he and Robyn had reached out to Robert Dorr regarding the SPQM costing methodology but had not received a reply. Tom Hoover proposed that GACSB approach Sarepta Archila (CCBHC project lead for DBHDD) to make her aware of the SPQM based costing methodology, and to seek DBHDD encouragement to pursue it further. Sherry Ray seconded, and the motion carried.			
Quarterly benchmarking – Q2 FY 2023	Glyn Thomas reported on an email from Kenneth Ward that a download function had been added to DBHDD’s Enterprise Risk Management Portal for CSBs to submit their Quarterly Board Reports. That download, however, was a document in pdf format, and of little help in aggregating the submitted data into a spreadsheet. It was agreed to continue the current procedure of asking CSBs to submit their quarterly financial data to GACSB in an Excel template.	Glyn Thomas to send out an Excel template for CSBs to submit their Quarterly financial data to GACSB, for quarterly network analysis and benchmarking.	Glyn Thomas	January 17 th , 2023
Aggregate CMO and Private Pay Data Sharing with DBHDD	Glyn Thomas and Robyn Garrett reported that they had not heard back from Robert Dorr whether DBHDD was still interested in having data on CSB revenues from CMOs and Private Pay clients – to inform the development of a PPS methodology for Georgia.	It was agreed to close this agenda item and pursue instead questions about PPS determinations and trigger events. Robyn to include with planned submission on CCBHC matters to Sarepta Archila	Robyn Garrett	February 21 st , 2023
Gap Analysis project with Resilient Georgia	Robyn Garrett reported that a planning meeting had been held on November 28 th with Resilient Georgia and other interested stake holders, to consider initiating a research project to identify gaps in the CSB provision of needed behavioral health services across Georgia. GACSB Committee Chairs had discussed the proposed collaboration and agreed that DBHDD involvement would be essential. It was noted that further steps on this proposal would have to be deferred until newly appointed DBHDD Commissioner Kevin Tanner had time to learn about the proposed project and all stakeholders had considered its relation to the recommendations from the Behavioral Health Reform and Innovation Commission.	Robyn Garrett to monitor and report on the further development of the proposed collaboration.	Robyn Garrett	February 21 st , 2023
FY 2023 Organizational Climate Survey	Glyn Thomas reported that 20 CSBs had conducted their Organizational Climate Surveys using the GACSB questionnaire in the month of December. He had already sent benchmarked reports to the CEOs of participating CSBs, and he presented the Committee with a chart of	After discussion of the potential drawbacks of requiring answers to all questions it was agreed to try manually filtering out surveys with skipped questions, and Glyn Thomas agreed to offer some filtering rules at the	Glyn Thomas	February 21 st , 2023

	<p>mean domain scores for the past 4 years. Percent positive scores had increased in FY 2023 compared to FY 2022 in all domains except compensation. Glyn Thomas also reported that a few CSB employees had skipped a number of questions which had the effect of reducing the percent positive scores on those questions for their agency. Options included requiring answers to all questions, reminding employees to answer all questions, and / or filtering out the surveys of the few employees who had skipped many questions.</p> <p>Glyn Thomas also noted that employees of 2 CSBs had reported that personal questions asking about residence and political leanings had appeared while they were doing the Organizational Climate Survey. No clear explanation could be identified, though pop-surveys were thought to be a possibility. It was agreed to ask the IT Interest Group for their recommendations and to provide HR Directors with a pdf of the survey questions to inform employees of the legitimate Organizational Climate questionnaire.</p>	<p>next meeting. (Note that Survey Monkey has filters that allow you to analyze only submissions that are marked as complete, but the current problem concerns employees who skip some questions but still mark their survey submission as completed.</p> <p>Fabio van der Merwe to consult IT Directors</p> <p>Provide HR Directors with a pdf of the Organizational Climate questionnaire</p>	<p>Fabio van der Merwe</p> <p>Glyn Thomas</p>	<p>February 21st, 2023</p> <p>February 21st, 2023</p>
FY 2022 Annual Staffing Survey	Glyn Thomas reported that to date 19 CSBs had submitted data, and he presented a chart showing FY 22 network staffing turnover for direct care, support, managerial and administrative staff categories.	Glyn Thomas to seek staffing turnover data from the three remaining CSBs and then update the network charts and prepare dashboards showing individual CSB turnover over the past 5 years	Glyn Thomas	February 21 st , 2023
FY 2022 Annual Finances Survey	Glyn Thomas reported that the FY 2022 Annual Finances Survey template had been sent out to CFOs earlier in January, with a submission deadline of Feb 17 th 2023	Glyn Thomas to report on survey progress at the next meeting	Glyn Thomas	February 21 st , 2023
Data Analytics for CCBHC readiness – standing agenda item	Committee members discussed and identified issues arising from the costing studies currently underway to establish appropriate prospective payment rates. Currently, 4 CSBs were scheduled to go live with a PPS in July 2023 and had been told that DBHDD would provide them with draft PPS rates in March 2023. Tom Hoover noted that allocation of revenues across programs might be more difficult with PPS than with fee-for-service.	We should ask MTM how revenue allocation / tracking had been accomplished in other states with CCBHCs under PPS, and whether the GACSB SPQM-based costing methodology might be helpful for such tracking.	Glyn Thomas	February 21 st , 2023
Work Sessions on GACSB SPQM	It was agreed that work sessions on GACSB SPQM could be helpful in helping CSBs take advantage of the reports available on that platform.	We should try (again) to schedule some work sessions, and poll the participating CSBs for suitable dates and times	Glyn Thomas,	February 21 st , 2023
Next Meeting	February 21 st , 2023, at 1.00 pm			