



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
JULY 19, 2022
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
x	Chair- Tammy Conlin - Advantage		Legacy – William Huling	x	GACSB- Robyn Garrett
	Vice Chair- Angela Holt – Middle Flint	x	Lookout Mountain- Allison Smith	x	GACSB- Jesse Hambrick
x	Advantage- Tom Hoover	x	McIntosh Trail- Brent Eberspacher	x	GACSB- Renee Millians
	Aspire - tba	x	Middle Flint- Sue Davis	x	GACSB- Glyn Thomas
x	Avita- Anne Campbell	x	New Horizons- Sherry Raya		
x	Clayton Center – Barbara June	x	Oconee- Jennifer Gheesling		
	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield		
	Dekalb- Chatele' Chester		Pineland- Dawn Arnette		
	Douglas County – Patricia Henry	x	River Edge- Christy Hallman		
x	Gateway – Stacy Morgan		Serenity- Michelle Broadwater		
x	Georgia Pines- Dennis Addison	x	Unison- Melissa Hood		
x	Highland Rivers- Jared Marlin	x	View Point Health- Gillian Mitchell		
<p>GUESTS: Dr Lee Adams, Shirain Banner, Jordy Barwick, Debra Clayton, Reid Denson, Whitney Eddins, Susan Gallagher, Tim Hampton, Tiffany Henderson, RJ Hurn, John Milne, Garrett Myers, Eric Naughton, Randall Newberry, Jonas Norman, Paivi Parssinen, Lee Pavlik, Terry Richards, Stephen Smith, Fabio van der Merwe, Trina Wheeler</p>					
<p>Distribution: Agenda 7-19-22, Minutes 6-21-22, Minutes 5-24-22, Minutes 4-26-22, Randy Love email 6-29-22 regarding Costing study and SPQM, sample presentations of CSU-BHCC client survey responses.</p>					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.03 pm.			
Roll Call	The meeting was Quorate with 15 voting members present. It was noted that Aspire would need to nominate a new voting member to replace Roger Haggerty.	GACSB office to contact CEO of Aspire (Dana Glass) to request a new voting member	GACSB Office	Before Aug 16, 20022
Approval of Agenda	Tom Hoover proposed that the agenda be approved as presented. Fabio van der Merwe seconded. Motion carried.			
Approval of Minutes	Melissa Hood proposed that the minutes of the Committee meeting held on April 26, 2022, be approved as presented. Fabio van der Merwe seconded. Motion carried.			

	Gillian Mitchell proposed that the minutes of the Committee meeting held on May 24, 2022, be approved as presented. Tom Hoover seconded. Motion carried. Sue Davis proposed that the minutes of the Committee meeting held on June 21, 2022, be approved as presented. Dennis Addison seconded. Motion carried.			
MHSIP /GADDSS Percentage positive score - recalculation	Glyn Thomas reported that the recalculation of percent positive responses without skipped answers had been completed. It was discovered that the recalculation had not been circulated to members.	Recalculations to be sent out to member CSBs (Committee members and CEOs)	Glyn Thomas	July 25, 2022
FY 21 Annual Finances Survey – recalculation of service volumes	Glyn Thomas reported that the recalculation of service volumes in the FY 2021 Annual Financials Survey had been completed. It was discovered that the recalculation had not been circulated to members.	Recalculations to be sent out to member CSBs (Committee members and CEOs)	Glyn Thomas	July 25, 2022
MTM Costing study – work group report and update	Tammy Conlin and Robyn Garrett reported on meetings and further communications with Randy Love – to explore whether an MTM costing study could be developed that would involve less labor-intensive data entry than previous costing studies. Randy Love and Scott Lloyd for MTM had both indicated that accurate costing required staff level data and ideally should be regularly updated. Glyn Thomas reported that Randy Love had proposed a proof-of-concept pilot study to see if GACSB SPQM could reduce and simplify a portion of the data entry for regular costing updates. The fees for such a system would be estimated on completion of the pilot. Tammy Conlin proposed that New Horizons would be a suitable candidate for the pilot study, because they are one of the four Georgia CSBs with CCBHC grants and have an individual organization SPQM subscription with an expanded data set.	Invite a Georgia CSB subscribing to an individual organization SPQM with an expanded data set to work with Randy Love on the proof-of-concept-pilot. Glyn Thomas to draft an email invitation for review by Committee Leadership and the GACSB Executive. Once approved, Robyn would send the invitation to the CEOs of those CSBs (New Horizons and Unison).	Glyn Thomas, Tammy Conlin, Angela Holt and Robyn Garrett	Before Aug 16, 2022
CSU/BHCC client survey benchmarks and update	Glyn Thomas asked the Committee how they would like survey results and benchmarks presented. The members favored a presentation comparing individual agency scores alongside benchmarks for each of the survey questions – possible using percent positive scores for simplicity.	Robyn agreed that GACSB could support the production of these comparisons for each agency, and Glyn Thomas agreed to prepare sample presentations for review at the next meeting of the Committee in August	Glyn Thomas	Before Aug 16, 2022
IDD waiver client numbers survey for FY 2022	Robyn reported that members of the Governor’s Office of Planning and Budget and the Governor’s Office of Health Strategy and Coordination had recently expressed interest	Glyn Thomas to send out a reminder and a copy of the data template to IDD Directors, CFOs and CEOs. Data due by August 1, 2022	Glyn Thomas	July 19, 2022 / Aug 1, 2022

	in our GACSB data on IDD waiver numbers, and how these have trended down over several years.			
Data Analytics for CCBHC readiness – standing agenda item	See report on costing study.			
Next Meeting	Aug 16, 2022, at 1.00 pm			