



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
DECEMBER 5TH, 2023
VIRTUAL MEETING MINUTES**



X = present				
X	Chair- Tammy Conlin - Advantage		Legacy – William Huling	GACSB- Robyn Garrett
	Vice Chair- Angela Holt – Middle Flint		Bridge Health – Kelly O’Bryant	GACSB- Jesse Hambrick
X	Advantage – Tom Hoover	X	McIntosh Trail- Brent Eberspacher	GACSB- Renee Millians
X	Aspire – Jonas Norman for Lee Pavlik		Middle Flint- Laurie Hair	X GACSB- Glyn Thomas
X	Avita- Anne Campbell	X	New Horizons- Sherry Raya	
	Clayton Center –Barbara June		Oconee- Michael Blackshear	
X	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield	
X	DeKalb CSB – Fabio Van Der Merwe for Chatele’ Chester		Pineland- Dawn Arnette	
	Douglas County – Patricia Henry	X	River Edge- Christy Hallman	
X	Gateway – Stacy Morgan	X	Serenity- Michelle Broadwater	
X	Georgia Pines- Dennis Addison	X	Unison- Shonda Miller	
X	Highland Rivers - Jared Marlin	X	View Point Health- Gillian Mitchell	
GUESTS: Laura Alexander, Shirain Banner, Shaconna Branch, Tod Deal, Reid Denson, Whitney Eddins, Susan Gallagher, Emily Hiller, Bryan Hoffman, Tayler Miller, John Milne, Garrett Myers, Eric Naughton, Randall Newberry, Debra Pinkston, Terry Richards, Stephen Smith, Ariel Valencia, Trina Wheeler.				
Distribution: Agenda 12-05-2023, Minutes 10-17-2023, FY 23 IDD Waiver Numbers – Learning from Success, Feedback on pilot of IT client survey, Template for annual finances survey.				

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.06 pm.			
Roll Call	The meeting was Quorate with 14 voting members and 19 guests present.			
Approval of Agenda	Tom Hoover proposed that the agenda be approved as presented with one additional item regarding the SAMHSA Data Strategy for 2023-2026. Anne Campbell seconded. Motion carried.			
Approval of Minutes	Sherry Raya proposed that the minutes of the Committee meeting held on October 17, 2023, be approved as presented. Fabio Van Der Merwe seconded. Motion carried.			
MTM Costing study and SPQM based pilot–update	Anne Campbell and Sherry Raya provided updates on the pilot work involving Avita and New Horizons. Anne Campbell also reported that Randy Love had completed work on data security and was now exploring less expensive alternatives to hosting the system in the cloud.	Continue to monitor progress on the pilot, and report back to the Committee.	Glyn Thomas	January 16, 2024

FY 23 IDD Waiver numbers survey	Glyn Thomas reported on presentations to the IDD Ops Committee by CSBs that had recorded an increase over the year in the number of persons with IDD waivers enrolled in their services. The Data Analytics Committee reviewed a summary of these presentations on how to maintain or increase the numbers of clients with IDD waivers enrolled in CSB services (Learning from Success).	The Data Analytics Committee approved that the Learning from Success document should be shared with the IDD Ops Committee and IDD Program Directors	Glyn Thomas	December 5, 2023
GACSB Strategic Plan FY 24. Element #1 Crisis bed Capacity Data.	Glyn Thomas reported that a survey template had been finalized and sent out to all CSB CEOs to distribute to their HR Teams and their BHCC / CSU Managers. The due date for the return of data is December 13, 2023.	Glyn Thomas to follow-up after Dec 13, 2023	Glyn Thomas	December 13, 2023
Seeking Input from persons served on their use of technology to access and receive services.	Glyn Thomas thanked View Point Health for piloting a survey to gather input from persons served on their use and preferences regarding IT to access and receive services. The Committee reviewed preliminary results from 6 clients of View Point Health.	Glyn Thomas undertake to collect further feedback from persons served and revise the draft questionnaire in light of suggestions and comments received.	Glyn Thomas	January 16, 2024
Data Analytics for CCBHC readiness – standing agenda item.	Tammy Conlin reported that there would be updates on CCBHC developments on the CEO call on Thursday Dec 7 th . Other members of CSBs are encouraged to obtain the meeting invitation from their CEOs			
National Council Insights reporting.	No updates – awaiting Data Sharing Agreement from National Council.	Review Data Sharing Agreement and take to GACSB Board of Directors.	Robyn Garrett and Glyn Thomas	TBD
GACSB SPQM user Group	Glyn Thomas proposed that the January User Group Meeting be rescheduled from Jan 2 to Jan 9, 2024. He also reported that GACSB SPQM now offered new reports on Episodes of Care – in the GACSB Center Tier.	The Committee agreed the proposed rescheduling of the User Group to 1.00 pm on Jan 9, 2024, and continuing review of the new reports at that meeting.	Glyn Thomas,	December 15, 2023
Annual Staffing Turnover Survey for FY 2023	Tammy Conlin reported that data collection for that survey would be deferred from December 2023 to January 2024, to allow time for HR teams to complete their share of the Crisis Beds and Staffing survey.	Send out template for FY 23 Staffing Turnover Survey on Jan 2, 2024 (due date February 7)	Glyn Thomas	January 2, 2024
Annual Financial Data Survey for FY 2023	Glyn Thomas reviewed the proposed template for this survey.	Incorporate the Committee’s clarifications of the metrics and initiate the survey January 2, 2024 (due date February 7).	Glyn Thomas	January 2, 2024
SAMHSA Data Strategy 2023 - 2026	The Committee noted that SAMHSA had recently published its Data Strategy for 203-2026. Glyn Thomas reported that in their Data Strategy SAMHSA proposed to address the lack of good data on program outcomes and Social Determinants of Health.	Invite MTM to comment on the SAMHSA Data Strategy and possible implications for GACSB SPQM at their Quarterly SPQM Consultation scheduled for December 15, 2023 (11.15 am to 1.15 pm).	Glyn Thomas	December 6, 2023
Next Meeting	January 16, 2024 at 1.00 pm			
Adjournment	The meeting adjourned at 2.04 pm			