



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
NOVEMBER 19TH, 2024
VIRTUAL MEETING MINUTES**



X = present				
X	Chair- Tammy Conlin - Advantage	X	Legacy – William Huling	GACSB- Renee Millians
X	Vice Chair- Angela Holt – Middle Flint	X	Bridge Health – Heather Roesner for Kelly O’Bryant	X GACSB- Glyn Thomas
X	Advantage – Laura Alexander		McIntosh Trail- Aaron Prillhart	
X	Aspire – Lee Pavlik		Middle Flint – Jonathan Yngayo	
X	Avita- Anne Campbell	X	New Horizons- Sherry Raya	
	Clayton Center –Barbara June		Oconee- Michael Blackshear	
X	CSB of Middle Georgia- Stephen Smith		Pathways- Jade Benefield	
	Claratel – Chatele’ Chester		Pineland- Dawn Arnette	
	Douglas County – Patricia Henry	X	River Edge- Christy Hallman	
X	Gateway – Whitney Eddins	X	Serenity- Michelle Broadwater	
	Georgia Pines- Dennis Addison	X	Unison- Tiffany Henderson for Shonda Miller	
X	Highland Rivers - Jared Marlin	X	View Point Health- Gillian Mitchell	
GUESTS: Daphne Brannen, Scarlet Chancey, Tod Deal, Tayler Miller, Garrett Myers, Paivi Parssinen, Terry Richards, Tiffany Soutar, Lauren Sweat, Ariel Valencia, Fabio Van Der Merwe, Trina Wheeler				
DISTRIBUTION: Agenda 10-15-2024, Minutes 08-27-2024, Proposed IT questions for GADDSS, Pilot data template for Co-responder teams.				

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Tammy Conlin, Committee Chair, called the meeting to order at 1.20 pm.			
Roll Call	The meeting was quorate with 14 voting members and 12 guests present.			
Approval of Agenda	Lee Pavlik proposed that the agenda be approved as submitted. Sherry Raya seconded. Motion carried.			
Approval of Minutes	Anne Campbell proposed that the minutes of the Committee meeting held on 10-15-2024 be approved as submitted. Lee Pavlik seconded. Motion carried.			
GADDSS IDD client and family surveys FY 2025	Glyn Thomas reported that the IDD Ops Committee had decided on the wording of a single question regarding clients’ access to IT which should go in the Community Inclusion and Participation section of the survey. <i>Do you have access to technology and internet (can include a phone, computer, game systems or a tablet)?</i> Glyn Thomas reported that he had reprogrammed all the	Advise the IDD community of the additional question and stress the importance of using the new GADDSS pdf for clients and family members to complete the survey on paper before staff enter the results into Survey Monkey.	Glyn Thomas	01-03-2025

	surveys in Survey Monkey and distributed a pdf with the revised questionnaire.			
Co-Responder data options	Glyn Thomas reported that 16 co-response teams had provided data from Q1 FY 25 and that the Co-reponse focus group would be reviewing the data and the data collection template at its next meeting on November 21, 2024.	Obtain and review feedback on data collection pilot from the Co-response focus group.	Glyn Thomas	12-17-2024
Critical Incident Data Options	Tammy Conlin, Angela Holt and Glyn Thomas reported that they had discussed further the pros and cons of requesting and analyzing Critical Incident data obtained from DBHDD. DBHDD is willing to share critical incident data only for CSBs that agreed, and only to answer specific questions; for example, factors affecting the frequency of incidents in BHCCs and CSUs. Incident data for other (non-CSB) organizations contracted with DBHDD could not be shared. The Committee reviewed aspects of DBHDD incident data that potentially complicated their interpretation, e.g., variations in the efficiency and consistency of event capture in the reports, the combining of incident reports for multiple programs at the same address, and the lack of data from before the pandemic.	The committee agreed not to pursue a request for DBHDD critical incident data at this time. Glyn Thomas to communicate this decision to DBHDD.	Glyn Thomas	12-17-2024
Q1 FY 25 Financial status of CSB network	Glyn Thomas presented aggregated reports on data received from 20 CSB. It was noted that revenue from new rates backdated to July 1, 2024, had been handled differently across CSBs, but that a more accurate picture of CSB finances should emerge in the reports for Q3 once the back dated revenues had been recorded and the new rates were fully implemented. Fabio Van Der Merwe asked if the current run of 5 consecutive quarters with negative CSB median operating margins was the longest GACSB had ever recorded. Glyn Thomas reported that it was.	Summary reports for Q1 FY 25 to be shared with the GACSB Analytics community and the CFO Focus Group.	Glyn Thomas	11-22-2024
Annual Staffing Turnover Survey – FY 2024	Glyn Thomas presented the data template for this survey – unchanged from FY 2023 – and explained details of the data definitions.	It was agreed to ask the HR Directors Group to review the template, and ask if a January 3, 2025, deadline for submissions was reasonable.	Glyn Thomas	11-22-2024
Annual Financial Survey – FY 2024	Glyn Thomas presented the data template for this survey – unchanged from FY 2023 – and explained details of the data definitions.	It was agreed to ask the CFO Focus Group to review the template, and ask if a February 21, 2025, deadline for submissions was reasonable.	Glyn Thomas	11-22-024

Data Analytics for CCBHC readiness – outcome measures	<p>The Committee discussed the potential benefits of using the Data Analytics Committee as a forum for CCBHC preparations; especially PPS, client assessments, quality and outcome measures that will be needed for CCBHC. Focusing questions for the forum might be:</p> <ul style="list-style-type: none"> • Goals for using BH assessments (e.g., PHQ-9, DLA-20, GAD-7, etc.). What questions or mandates do you want to address using these metrics? What benchmarks or standards would it be useful to have? • What BH measures have you used / are planning to use? • How and when are these assessments administered / to be administered? • How do you collect / plan to collect and analyze the resulting data to become outcome and quality measures (using SPQM, your EMR or other software tools). 	<p>It was agreed initially to invite CSBs to report on their work with client assessments and outcome measures., and Laura Alexander kindly agreed to present the work at Advantage CSB at the next meeting of the Data Analytics Committee,</p>	<p>Laura Alexander</p>	<p>12-17-2024</p>
GACSB SPQM user Group	<p>Glyn Thomas reported that a User Group Meeting held on November 10th had reviewed reports on categories of service provided at clients' first, second and third service dates. Tammy Conlin asked if SPQM could provide a timeline for these service dates – Glyn Thomas responded that he was not aware of any current SPQM reports that could display that information.</p>	<p>It was agreed to ask Randy Love to address this timeline question at the next SPQM quarterly consultation with MTM on Dec 13, 2024</p>	<p>Glyn Thomas</p>	<p>12-09-2024</p>
Next meeting	<p>December 17, 2024, at 1.15 pm.</p>			
Adjournment	<p>The meeting adjourned at 1.59 pm</p>			