



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS  
ADMINISTRATIVE OPERATIONS COMMITTEE  
NOVEMBER 9, 2023 – 10:00AM  
VIRTUAL MEETING MINUTES**



<b>MEMBERSHIP ATTENDANCE: X - Denotes Attendance</b>					
	<b>Chair- Pam Cartwright- Legacy</b>	<b>X</b>	<b>Highland Rivers- Dena Payne</b>	<b>X</b>	<b>GACSB- Robyn Garrett</b>
<b>X</b>	<b>Vice Chair- Fabio Van De Merwe-DeKalb</b>	<b>X</b>	<b>Legacy – Paivi Parssinen</b>	<b>X</b>	<b>GACSB- Jesse Hambrick</b>
<b>X</b>	<b>Advantage- Tammy Conlin</b>		<b>McIntosh Trail- Kenyatta Walker</b>	<b>X</b>	<b>GACSB- Renee Millians</b>
<b>X</b>	<b>Aspire- Dana Glass</b>		<b>Middle Flint- Matthew Almeida</b>		<b>GACSB- Dr. Glyn Thomas</b>
<b>X</b>	<b>Avita- Cathy Ganter</b>	<b>X</b>	<b>New Horizons- Susan Gallagher</b>		
<b>X</b>	<b>Bridge Health- Patrick McBride</b>		<b>Oconee- Kristi Stiggers</b>		
<b>X</b>	<b>Clayton Center – Barbara June</b>		<b>Pathways- Jade Benefield</b>		
<b>X</b>	<b>CSB of Middle Georgia- Terry Richards</b>		<b>Pineland- Patricia Donaldson</b>		
	<b>Dekalb- Chatele’ Chester</b>	<b>X</b>	<b>River Edge- Dr. Ali Yallah</b>		
	<b>Douglas County – Ivy Wright</b>		<b>Serenity- John Moore</b>		
	<b>Gateway – Heather Ott</b>	<b>X</b>	<b>Unison- Laura Fullard</b>		
<b>X</b>	<b>Georgia Pines- Ricardo Pena</b>		<b>View Point Health- Jennifer Speights</b>		
<b>GUESTS: Lee Pavlik, Michelle Broadwater, Rita Wright-King, Valerie Lamb, Kelly O’Bryant, Cindy Levi, Denise Forbes</b>					
<b>DISTRIBUTION: 11/09/2023 Agenda; 10/12/2023 Minutes</b>					

<b>Agenda Items</b>	<b>Discussion</b>	<b>Action/Resolution</b>	<b>Responsibility</b>	<b>Due Date</b>
<b>Welcome/Call To Order</b>	Robyn Garrett called the meeting to order at 10:08AM.			
<b>Approval of Agenda</b>	A motion to approve the 11/09/2023 agenda was made by Laura Fullard. Motion was seconded by Terry Richards and carried without opposition.			
<b>Approval of Minutes</b>	A motion to approve the 10/12/2023 minutes was made by Dena Payne. Motion was seconded by Paivi Parssinen and carried without opposition.			
<b>Focus Group Report Outs/Action Items</b>	<p><b>-HR/Compliance-</b> Laura Fullard reported the group discussed the following topics:</p> <ul style="list-style-type: none"> <li>• FLSA Proposal and \$20k increase in base pay for overtime.</li> <li>• It’s rumored that the Fieldprint contract will not be renewed after the end of their first year contract.</li> <li>• General Compliance Program Guidance</li> <li>• Challenges with DOAS Fleet Dept.</li> </ul>	<ul style="list-style-type: none"> <li>• Reach out to Jennifer at DBHDD for information about FieldPrint contract</li> <li>• Follow up with DOAS Fleet Management</li> </ul>	<ul style="list-style-type: none"> <li>• Robyn Garrett</li> <li>• Robyn Garrett</li> </ul>	<ul style="list-style-type: none"> <li>• 12/14/2023</li> <li>• 12/14/2023</li> </ul>

	<p>- <b>IT</b>- Fabio van der Merwe reported the group met and discussed general updates, network updates, and phone system vendors. The group will host an in-person meeting at River Edge in December.</p> <p>- <b>CFO</b>- Lee Pavlik reported the group discussed the following topics:</p> <ul style="list-style-type: none"> <li>• MRL discussion</li> <li>• Residential rent collections</li> <li>• CCBHC Cost Reports</li> </ul> <p>Fabio van der Merwe recommended that all committee and focus groups meet in person at the future Annual Leadership Conferences.</p> <p>- <b>Rev Cycle</b>- Robyn Garrett reported the group last met on 11/02/2023 and discussed Managed Care company issues and challenges with the new BHL system. Robyn reported the Medicaid Revalidation deadline was extended to 12/31/2023.</p>	<ul style="list-style-type: none"> <li>• Add the following to the next committee/focus group meeting agendas: Meeting in person at the Annual Leadership Conference</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Office</li> </ul>	<ul style="list-style-type: none"> <li>• Add to next agenda for all committees.</li> </ul>
<p><b>Strategic Plan Initiatives Update</b></p>	<p><b>Regional Training Update</b>- No updates at this time.</p> <p><b>Comprehensive Training Workbook Project</b>- No updates at this time.</p> <p><b>Treat First Model</b>- Robyn Garrett reported having conversations with Michael Foust from New Mexico regarding the Treat First Model. Robyn and Dr. Thomas have a meeting scheduled with people from Oregon to discuss their approach using the model.</p>			
<p><b>State-wide Policy Initiatives</b></p>	<p><b>CCBHC Updates</b>- Robyn Garrett reminded members that recorded meetings can be found on the GACSB website under the CCBHC tab under the Members Only portion.</p> <p><b>Medicaid Managed Care Re-procurement RFP</b>- Robyn Garrett reported that the Executive Office and SHP hosted a webinar on 11/02/2023 to provide updates about the Re-procurement and the Medicaid Redetermination process.</p>			

	<p><b>DBHDD Updates-</b> Robyn Garrett reported there has been no response back from DBHDD regarding the core outpatient services proposal submitted on 10/24/2023.</p> <p><b>Other-</b> None.</p>			
<b>Other</b>	None.			
<b>Next Meeting</b>	The next committee meeting will be December 14, 2023, at 10:00AM			
<b>Adjournment</b>	A motion to adjourn was made by Dena Payne. Motion was seconded by Laura Fullard and the meeting was adjourned at 10:49AM.			
<b>Chair</b>	Meeting chaired by Fabio van der Merwe on behalf of Pam Cartwright.	Recorded By: Renee Millians		