



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS  
ADMINISTRATIVE OPERATIONS COMMITTEE  
APRIL 13, 2023 – 10:00AM  
VIRTUAL MEETING MINUTES**



<b>MEMBERSHIP ATTENDANCE: X - Denotes Attendance</b>					
X	Chair- Pam Cartwright- Legacy		Highland Rivers- Melanie Dallas	X	GACSB- Robyn Garrett
X	Vice Chair- Fabio Van De Merwe-DeKalb	X	Legacy – Paivi Parssinen	X	GACSB- Jesse Hambrick
X	Advantage- Tammy Conlin		McIntosh Trail- Kenyatta Walker	X	GACSB- Renee Millians
X	Aspire- Dana Glass	X	Middle Flint- Matthew Almeida		GACSB- Dr. Glyn Thomas
X	Avita- Cathy Ganter		New Horizons- Susan Gallagher		
X	Bridge Health- Heather Ramsey		Oconee- Kristi Stiggers		
X	Clayton Center – Barbara June		Pathways- Jade Benefield		
X	CSB of Middle Georgia- Terry Richards		Pineland- Patricia Donaldson		
	Dekalb- Chatele’ Chester	X	River Edge- Dr. Ali Yallah		
	Douglas County - Monraye Lightford	X	Serenity- Stephen Martell		
	Gateway – Heather Ott	X	Unison- Laura Fullard		
X	Georgia Pines- Tim Hampton	X	View Point Health- Jennifer Speights		
<b>GUESTS: Cindy Levi, Denise Forbes, Eddie Williams, Lee Pavlik, RJ Hurn, Rita Wright-King</b>					
<b>DISTRIBUTION: 04/13/2023 Agenda; 03/09/2023 Minutes</b>					

<b>Agenda Items</b>	<b>Discussion</b>	<b>Action/Resolution</b>	<b>Responsibility</b>	<b>Due Date</b>
<b>Welcome/Call To Order</b>	Chair Pamela Cartwright called the meeting to order at 10:08AM.			
<b>Approval of Agenda</b>	A motion to approve the 04/13/2023 Agenda was made by Tammy Conlin and seconded by Terry Richards. Motion carried without dissent.			
<b>Approval of Minutes</b>	A motion to approve the 03/09/2023 minutes was made by Matthew Almeida and seconded by Dana Glass. Motion carried without dissent.			
<b>Focus Group Report Outs/Action Items</b>	<p><b>-HR/Compliance-</b> Laura Fullard reported the group discussed the following topics:</p> <ul style="list-style-type: none"> <li>• FieldPrint training and registration</li> <li>• Rules and regulations around the Human Trafficking poster display that are required by Georgia Law for CSBs.</li> </ul> <p><b>- IT-</b> Fabio van der Merwe reported the group discussed the survey released by the Georgia Dept. of Economic Development.</p> <p><b>- CFO-</b> Lee Pavlik reported the group met on March 17, 2023, and discussed the following topics:</p> <ul style="list-style-type: none"> <li>• CCBHC</li> </ul>	<ul style="list-style-type: none"> <li>• Draft some language around the concerns with costs related to potential cyber security upgrades and requirements</li> </ul>	<ul style="list-style-type: none"> <li>• IT Focus Group</li> </ul>	<ul style="list-style-type: none"> <li>• May 11, 2023</li> </ul>

	<ul style="list-style-type: none"> <li>• 5yr Financial Audit rotation</li> <li>• Retirement plans</li> </ul> <p>- <b>Rev Cycle</b>- Robyn Garrett reported the group met on April 6, 2023 and gave the following updates:</p> <ul style="list-style-type: none"> <li>• Virtual Medicaid Fair registration for 4/20/23 @ 9:00am.</li> <li>• Reme Rodriguez Dominiguez joined the call for the group to discuss current challenges and issues with PeachState claims and authorizations.</li> <li>• Robin Lincoln, the new PeachState representative, will join the next focus group meeting on May 4, 2023.</li> <li>• Other issues with claims and authorizations</li> </ul>			
<b>Strategic Plan Initiatives Update</b>	<p><b>Regional Training Update</b>- Robyn Garrett reported the Executive Office will be presenting a proposal to the Education &amp; Individual Advocacy Committee on April 17, 2023, to consider the regional training model.</p>			
<b>State-wide Policy Initiatives</b>	<p><b>DBHDD I/DD Rate Study</b>- Robyn Garrett reminded members of the Final Rates Review Provider meeting on April 14, 2023, at 2PM.</p> <p><b>Behavioral Health Rate Study</b>- Robyn Garrett reported that she anticipates a provider webinar to be announced for late April as DBHDD is targeting early May to release final rate for public comment.</p> <p><b>CCBHC Updates</b>- Robyn Garrett reported the following:</p> <ul style="list-style-type: none"> <li>• CCBHC grant funding announcements were released at end of March.</li> <li>• GACSB had a panel discussion with current grantees and members on Thursday, April 6, 2023.</li> <li>• Robyn and Dr. Thomas have a meeting with Sarepta at 11:00 today to discuss the letter of support request from DBHDD.</li> </ul> <p><b>Legislative Update</b>- Robyn Garrett reported that HB520 did not pass during the legislative session, however there are portions of the bill that will be completed. Robyn also reported that CSB employees</p>			

	are included in the \$2,000 cost of living adjustment in the FY24 budget. <b>DBHDD Post-PHE-</b> Robyn Garrett reported that on April 6, 2023, Wendy Tiegreen presented on the Post-PHE Policies memo released by DBHDD on April 5, 2023. Robyn is creating a PowerPoint presentation to outline major changes and important dates as a resource for members. <b>Other-</b> None.			
<b>Small Group Training Workbook Update</b>	Due to competing priorities, there were no updates at this time.			
<b>Innovation Corner</b>	Tammy Conlin used a PowerPoint to present on Advantage Behavioral Health’s “Health Education & Integrated Care Program.”	<ul style="list-style-type: none"> <li>• Send slide presentation to Renee Millians so that she can distribute to members</li> </ul>	<ul style="list-style-type: none"> <li>• Tammy Conlin</li> </ul>	<ul style="list-style-type: none"> <li>• 04/13/2023</li> </ul>
<b>Other</b>	None.			
<b>Next Meeting</b>	The next committee meeting will be May 11, 2023, at 10:00AM			
<b>Adjournment</b>	The meeting was adjourned at 11:00AM.			
<b>Chair</b>	Pamela Cartwright	Recorded By: Renee Millians		