



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
ADMINISTRATIVE OPERATIONS COMMITTEE
JANUARY 12, 2023 – 10:00AM
VIRTUAL MEETING MINUTES**



| MEMBERSHIP ATTENDANCE: X - Denotes Attendance | | | | | |
|--|---------------------------------------|---|--------------------------------------|---|------------------------|
| X | Chair- Pam Cartwright- Legacy | | Highland Rivers- Melanie Dallas | X | GACSB- Robyn Garrett |
| X | Vice Chair- Fabio Van De Merwe-DeKalb | X | Legacy – Paivi Parssinen | X | GACSB- Jesse Hambrick |
| X | Advantage- Tammy Conlin | | McIntosh Trail- Kenyatta Walker | X | GACSB- Renee Millians |
| X | Aspire- Dana Glass | X | Middle Flint- Matthew Almeida | | GACSB- Dr. Glyn Thomas |
| X | Avita- Cathy Ganter | X | New Horizons- Susan Gallagher | | |
| X | Bridge Health-Rick Solmon | | Oconee- Kristi Stiggers | | |
| X | Clayton Center – Barbara June | | Pathways- Jade Benefield | | |
| X | CSB of Middle Georgia- Terry Richards | | Pineland- Patricia Donaldson | | |
| | Dekalb- Chatele’ Chester | X | River Edge- Dr. Ali Yallah | | |
| | Douglas County - Monraye Lightford | X | Serenity- Stephen Martell | | |
| X | Gateway – Heather Ott | X | Unison- Laura Fullard | | |
| X | Georgia Pines- Tim Hampton | X | View Point Health- Jennifer Speights | | |
| GUESTS: Rita Wright-King, Dawn Arnette, Lee Pavlik, David Crews, John Cheatham, Denise Forbes | | | | | |
| DISTRIBUTION: 01/12/2022 Agenda; 12/08/2022 Minutes | | | | | |

| Agenda Items | Discussion | Action/Resolution | Responsibility | Due Date |
|---|---|--------------------------|-----------------------|-----------------|
| Welcome/Call To Order | Chair Pamela Cartwright called the meeting to order at 10:05AM. | | | |
| Approval of Agenda | A motion to approve the 01/12/2023 Agenda was made by Tammy Conlin and seconded by Dana Glass. Motion carried without dissent. | | | |
| Approval of Minutes | A motion to approve the 12/08/2022 minutes was made by Matthew Almeida and seconded by Jennifer Speights. Motion carried without dissent. | | | |
| Focus Group Report Outs/Action Items | <p>-HR/Compliance- Laura Fullard reported the group met this morning at 9AM and discussed the Organizational Climate Survey results, the new fingerprint software, and PeopleSoft changes.</p> <p>- IT- Fabio van der Merwe reported the group’s next meeting is February 2, 2023 and encouraged all IT Directors to attend.</p> <p>- CFO- Lee Pavlik reported the group discussed the following topics during their 12/16/22 meeting:</p> <ul style="list-style-type: none"> • I/DD Rate Study responses • Medicaid Rate Study • CMHC rollover | | | |

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| | <ul style="list-style-type: none"> I/DD retro payments <p>The next meeting is scheduled for January 20, 2023. - Rev Cycle- Robyn Garrett reported the group met on 01/09/2023 and discussed the ongoing challenges with CSU claims denying due to no authorization. Beacon is working with DBHDD and DCH to ensure timely filing is waived for claims impacted which fall out of the timely filing limits.</p> | | | |
| Strategic Plan Initiatives Update | <p>Robyn Garrett used a PowerPoint slide presentation to provide an update on the following topics:</p> <ul style="list-style-type: none"> FY23 Strategic Plan DBHDD I/DD Rate Study DBHDD Behavioral Health Rate Study CCBHC discussions Upcoming budget presentations to the Joint Appropriations Committee | <ul style="list-style-type: none"> Robyn Garrett encouraged members to submit I/DD Rate Study comments to the Executive Office to be shared on the GACSB website. Invite Region 5 CSBs to present on regional training model at the February 9, 2023 meeting. | <ul style="list-style-type: none"> All Executive Office | <ul style="list-style-type: none"> 01/13/2023 01/13/2023 |
| Small Group Training Workbook Update | Pamela Cartwright reported the group will present the workbook to the full committee at the next meeting on February 9, 2023. | | | |
| Other | None. | | | |
| Next Meeting | The next committee meeting will be February 9, 2023, at 10:00AM | | | |
| Adjournment | A motion to adjourn was made by Fabio van der Merwe and seconded by Matthew Almeida. Motion carried without opposition and the meeting was adjourned at 10:32AM. | | | |
| Chair | Pamela Cartwright | Recorded By: Renee Millians | | |