



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
ADMINISTRATIVE OPERATIONS COMMITTEE
JANUARY 11, 2024 – 10:00AM
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
X	Chair- Pam Cartwright- Legacy	X	Highland Rivers- Dena Payne	X	GACSB- Robyn Garrett
X	Vice Chair- Fabio Van De Merwe-DeKalb	X	Legacy – Paivi Parssinen	X	GACSB- Jesse Hambrick
X	Advantage- Tammy Conlin		McIntosh Trail- Kenyatta Walker	X	GACSB- Renee Millians
X	Aspire- Dana Glass		Middle Flint- Matthew Almeida		GACSB- Dr. Glyn Thomas
X	Avita- Cathy Ganter	X	New Horizons- Susan Gallagher		
X	Bridge Health- Patrick McBride		Oconee- Kristi Stiggers		
X	Clayton Center – Barbara June		Pathways- Jade Benefield		
X	CSB of Middle Georgia- Terry Richards		Pineland- Patricia Donaldson		
	Dekalb- Chatele’ Chester	X	River Edge- Dr. Ali Yallah		
	Douglas County – Ivy Wright		Serenity- John Moore		
	Gateway – Heather Ott	X	Unison- Laura Fullard		
X	Georgia Pines- Tim Hampton (Proxy)	X	View Point Health- Jennifer Speights		
GUESTS: June DiPolito, Eddie Williams, Lee Pavlik, Cass Hatcher, Cindy Levi, Denise Forbes, Valerie Lamb, Dr. Lee Adams, Rita Wright-King					
DISTRIBUTION: 01/11/2024 Agenda; 11/09/2023 Minutes					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call To Order	Chair Pamela Cartwright called the meeting to order at 10:05AM.			
Approval of Agenda	A motion to approve the 01/11/2024 agenda was made by Dena Payne. Motion was seconded by Terry Richards and carried without opposition.			
Approval of Minutes	A motion to approve the 11/09/2023 minutes was made by Dena Payne. Motion was seconded by Laura Fullard and carried without opposition.			
Focus Group Report Outs/Action Items	<p>-HR/Compliance- Laura Fullard reported the group discussed the following topics:</p> <ul style="list-style-type: none"> DBHDD’s new background check system- CheckPT FLSA Exemption <p>Robyn Garrett reported that she will invite Melissa Jeffers from DBHDD to attend the next HR/Compliance Focus Group meeting to discuss the new fingerprinting process.</p>	Invite Melissa Jeffers, DBHDD, or applicable person to attend next focus group meeting and send calendar invite	Robyn Garrett	Before next HR meeting on 2/8/24.

	<p>- IT- Fabio van der Merwe reported no updates as the group has not met since the last committee meeting.</p> <p>- CFO- Lee Pavlik reported the group discussed the following topics at their last meeting on 12/15/2023:</p> <ul style="list-style-type: none"> • CBS Financial Audits and alternate CPA firms • CCBHD Cost Reporting • Annual Leadership Conference <p>- Rev Cycle- Robyn Garrett reported the group last met on 01/04/2024 and discussed:</p> <ul style="list-style-type: none"> • CMO claims issues • Medicaid Provider Revalidation • LPC/LMFT Medicare Training • Pathways to Coverage Training <p>Robyn reported that moving forward, the group will meet at 11AM the first Thursday of every month.</p>			
<p>Strategic Plan Initiatives Update</p>	<p>Treat First Subcommittee- Robyn Garrett reported the subcommittee last met in December. The Executive Office continues to have conversations with Michael Foust regarding Lea County’s urgent care model and awaiting some data to review.</p> <p>Regional Training Update- Robyn Garrett reported the Executive Office will be working to coordinate regional calls to understand the capacity around the state in order to move forward with the Regional Training.</p> <p>CCBHC Visionary Proposal- Robyn Garrett reported that the Board voted to select Bowling Business Strategies for the CCBHC Proposal. Robyn reported receiving the official agreement from BBS on 01/10/2024 and the scope of services indicates the work being completed by April 2024.</p> <p>Bed Capacity Data Initiative- Robyn Garrett reported the Executive Office received 11 responses to the survey. Dr. Thomas</p>			

	<p>presented the results to the Clinical Ops Committee on 01/04/2024 and will present it again to Data Analytics on 01/16/2024.</p> <p>Vivitrol Learning Collaborative- Robyn Garrett reported the Vivitrol Learning Collaborative will kick off on 01/16/2024.</p>			
State-wide Policy Initiatives	<p>CCBHC Updates- Robyn Garrett reported that all CEOs received a calendar invite for the GA CCBHC Coalition. The meetings will take place beginning 02/02/2024 and then will continue on the first Thursday of every month from 9AM-10:30AM. Robyn also reported there is a CCBHC Cost Reporting Training scheduled for the Phase I CCBHC Grantees (4 original CCBHC grantees) on 01/12/2024.</p> <p>Medicaid Redeterminations- Robyn Garrett encouraged members to continue working with individuals through the redetermination process.</p> <p>Provider Medicaid Revalidations- Robyn Garrett reminded the due date was December 31, 2023. All but two CSBs have indicated all needed Revalidations had been completed.</p> <p>DBHDD Updates- Robyn Garrett reported the Executive Office received a letter from Commissioner Tanner indicating that DBHDD would not be able to provide additional supplemental support funding at this time.</p> <p>Legislative Updates- Robyn Garrett encouraged members to continue having conversations regarding the importance of the rate studies. Robyn reported that funds have been released for an enhanced rate for BHCC beds. Robyn reported that Governor Kemp will give his State of the State at 11AM today and budget hearings will begin 01/16/2024.</p> <p>Other- None.</p>	<ul style="list-style-type: none"> • Ask Sarepta if CCBHC Coalition meetings will be recorded • Ask Sarepta for an update on the State Plan Amendment (SPA) and CMS approval. 	<ul style="list-style-type: none"> • Robyn Garrett 	<ul style="list-style-type: none"> • 01/11/2024
Other	<p>Robyn Garrett reminded members of Addiction Recovery Awareness Day (ARAD) on 01/18/2024, Mental Health Day at the</p>			

	Capitol on 01/24/2024, and Mental Health Parity Day on 02/08/2024.			
Next Meeting	The next committee meeting will be February 8, 2024, at 10:00AM.			
Adjournment	The meeting was adjourned at 10:41AM.			
Chair	Pamela Cartwright	Recorded By: Renee Millians		