



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
ADMINISTRATIVE OPERATIONS COMMITTEE
AUGUST 11, 2022 – 10:00AM
VIRTUAL MEETING MINUTES**



MEMBERSHIP ATTENDANCE: X - Denotes Attendance					
X	Chair- Pam Cartwright- Legacy	X	Highland Rivers- Melanie Dallas	X	GACSB- Robyn Garrett
X	Vice Chair- Fabio Van De Merwe-DeKalb	X	Legacy – Paivi Parssinen	X	GACSB- Jesse Hambrick
X	Advantage- Tammy Conlin		McIntosh Trail- Kenyatta Walker	X	GACSB- Renee Millians
X	Aspire- Dana Glass	X	Middle Flint- Matthew Almeida		GACSB- Dr. Glyn Thomas
X	Avita- Cathy Ganter		New Horizons- Susan Gallagher		
X	Bridge Health-Rick Solmon	X	Oconee- Kristi Stiggers		
X	Clayton Center – Barbara June		Pathways- Jade Benefield		
X	CSB of Middle Georgia- Terry Richards		Pineland- Patricia Donaldson		
	Dekalb- Chatele’ Chester	X	River Edge- Dr. Ali Yallah		
	Douglas County - Monraye Lightford	X	Serenity- Stephen Martell		
	Gateway – Adam Walker	X	Unison- Laura Fullard		
X	Georgia Pines- Tim Hampton	X	View Point Health- Jennifer Speights		
GUESTS: Cindy Levi-Avita, Dr. Lee Adams-Clayton, June DiPolito-Pineland, RJ Hurn-Georgia Pines, Shane Hester-River Edge, Ricardo Pena- Georgia Pines, Sherry Raya- New Horizons, Randall Newberry- New Horizons, Reggie Rogers- Oconee					
DISTRIBUTION: 08/11/2022 Agenda; 07/14/2022 Minutes					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call To Order	Chair, Pamela Cartwright called the meeting to order at 10:02AM.			
Approval of Agenda	A motion to approve the 08/11/2022 Agenda was made by Laura Fullard and seconded by Melanie Dallas. Motion carried without dissent.			
Approval of Minutes	A motion to approve the 07/14/2022 minutes was made by Matthew Almeida and seconded by Dana Glass. Motion carried without dissent.			
Focus Group Report Outs/Action Items	<ul style="list-style-type: none"> -HR/Compliance- Laura Fullard reported the group met this morning at 9AM. No action items were reported. - IT- Dr. Ali Yallah reported that CARF has been the primary focus of discussion. Robyn Garrett reported that Fabio Van Der Merwe will serve as the CEO Liaison to the IT Focus Group. - CFO- No report given. - RevCycle- Robyn Garrett reported rescheduling the next RevCycle meeting to August 17, 2022 at 10AM. 	<ul style="list-style-type: none"> • Send Fabio the IT Focus Group calendar invite and any helpful information pertaining to the group 	<ul style="list-style-type: none"> • Dr. Ali Yallah 	<ul style="list-style-type: none"> • ASAP

Strategic Plan Initiatives Update	- Pam Cartwright reported receiving the Training Workbook draft created by Dana Glass. The proposed small group has now been confirmed.	<ul style="list-style-type: none"> • Share the Training Workbook with Laura Fullard, Fabio Van Der Merwe, and Patricia Donaldson for their review. 	<ul style="list-style-type: none"> • Robyn Garrett 	<ul style="list-style-type: none"> • ASAP
State-Wide Policy Initiatives	<p>- CCBHC- Robyn Garrett reported that DBHDD is still waiting for SAMHSA to announce the next round of awards. She reminded the group that the General Assembly had funded two additional CCBHC grantees in the FY23 budget.</p> <p>- PMR- Robyn Garrett reported that August 23, 2022, from 9:30AM-11AM, DBHDD will host “The Virtual Roadshow,” and will announce two additional KPIs for the next fiscal year. One related to suicide prevention and one related to housing.</p> <p>- DBHDD Post Covid PHE- - Robyn Garrett encouraged the group to help counter some of the barriers and challenges to be able to open access for the agencies. Members asked about policies being considered for virtual board meetings.</p> <p>- Other- IDD Rate Study- Members voiced concern about collecting the data in the time frame given.</p>	<ul style="list-style-type: none"> • Add agenda item to next PIP Committee meeting to discuss any legislative work that needs to be done for virtual board meeting options to remain in effect post national PHE. • Reach out to DBHDD to ask if the time frame to submit the responses to the rate study is negotiable? 	<ul style="list-style-type: none"> • Robyn Garrett • Robyn Garrett 	<ul style="list-style-type: none"> • 09/13/2022 • 09/09/2022
Educational Exchange Discussion	- Robyn Garrett reminded the group the 2022 Educational Exchange Brochure and Agenda had been shared and Registration is now open. Robyn encouraged the group to attend and asked members to reach out to individual CSB vendors and provide information about GACSB partner opportunities and the Conference.	<ul style="list-style-type: none"> • Reach out to CSB Vendors and provide information about partnership opportunities at the GACSB Educational Exchange Leadership Conference. Vendors can contact Deputy Director, Jesse Hambrick @ jhambrick@shpllc.com 	<ul style="list-style-type: none"> • All Committee members 	<ul style="list-style-type: none"> • ASAP
Innovative Corner	Postponed until next meeting.			
Next Meeting	The next committee meeting is scheduled for September 8, 2022.			
Adjournment	The meeting was adjourned at 10:32AM.			
Chair	Pamela Cartwright	Recorded By: Renee Millians		