



**GEORGIA ASSOCIATION OF COMMUNITY SERVICE BOARDS
DATA ANALYTICS COMMITTEE
MAY 16, 2023
VIRTUAL MEETING MINUTES**



X = present					
	Chair- Tammy Conlin - Advantage		Legacy – William Huling	x	GACSB- Robyn Garrett
X	Vice Chair- Angela Holt – Middle Flint		Bridge Health – Kelly O’Bryant	x	GACSB- Jesse Hambrick
X	Advantage- Tom Hoover		McIntosh Trail- Brent Eberspacher		GACSB- Renee Millians
X	Aspire – Lee Pavlik		Middle Flint- Amelia Vick	x	GACSB- Glyn Thomas
X	Avita- Emily Brown	X	New Horizons- Sherry Raya		
	Clayton Center – Barbara June		Oconee- Michael Blackshear		
	CSB of Middle Georgia- Chadwin Hutcheson		Pathways- Jade Benefield		
X	DeKalb- Chatele’ Chester	X	Pineland- Dawn Arnette		
	Douglas County – Patricia Henry	X	River Edge- Christy Hallman		
X	Gateway – Stacy Morgan		Serenity- Michelle Broadwater		
X	Georgia Pines- Dennis Addison	X	Unison- Shonda Miller		
X	Highland Rivers- Ariel Valencia	X	View Point Health- Gillian Mitchell		
GUESTS: Laura Alexander, Shirain Banner, Jordy Barwick, Shaonna Branch, Reid Denson, Whitney Eddins, Dana Glass, Tim Hampton, Danielle Harris, Tiffany Henderson, John Milne, Garrett Myers, Eric Naughton, Randall Newberry, Terry Richards, Stephen Smith, Fabio van der Merwe, Jason Wilkerson.					
Distribution: Agenda 05-16-2023, Minutes 04-18-2023, FY 23 MHSIP and YSS-F Survey reports.					

Agenda Items	Discussion	Action/Resolution	Responsibility	Due Date
Welcome/Call to Order	Angela Holt, Committee Vice -Chair, called the meeting to order at 1.06 pm.			
Roll Call	The meeting was Quorate with 12 voting members and 18 guests present.			
Approval of Agenda	Tom Hoover proposed that the agenda be approved as presented. Chatele Chester seconded. Motion carried.			
Approval of Minutes	Sherry Raya proposed that the minutes of the Committee meeting held on April 18 th , 2023, be approved as presented. Lee Pavlik seconded. Motion carried.			
MTM Costing study and SPQM based pilot–update	Glyn Thomas reported that he had sent out earlier an update from Randy Love (MTM) about progress and proposals for the Metadata. The Committee agreed to refer discussion of Metadata to the SPQM User Group which is scheduled to meet on June 6 th . Anne Campbell provided an update by email that Avita had agency specific reporting for the costing project and were in the process of testing and validating the accuracy of costing related reports. Sherry Raya reported that Avita was helping New Horizons	Continue to monitor progress on the pilot, and report back to the Committee. Continue Metadata discussion at the next SPQM User Group meeting on June 6th.	Glyn Thomas Glyn Thomas	June 20 th , 2023 June 6 th , 2023

	transition their costing reports into their new CareLogic EMR. Randy Love's update indicated that they were finalizing work on the web portal for submitting financial information.			
FY 2023 MHSIP and YSS-F Client Surveys	Glyn Thomas reported that the calculation of benchmarks and distribution of individual agency reports had been completed. He presented charts of GSCSB Network mean data. Seventeen CSBs had participated in the Adult MHSIP survey, and 13 in the C&A YSS-F survey. GACSB network percent positive scores in the survey domains for FY 2023 were generally very similar to the national benchmarks provided by SAMHSA for 2021.	Close surveys and reprogram for collaboration with DBHDD	Glyn Thomas	June 30 th 2023
MHSIP collaboration with DBHDD	Glyn Thomas reported that he was preparing to reprogram the questionnaires for FY 24. He asked that CSBs confirm their needs for program breakout reports by May 19th. The default option will be that they will have the same breakout reports as they do in the current MHSIP surveys. He reminded the Committee that the recommended minimum sample size was 25 respondents and that experience suggested that the most successful way to implement the survey has been to invite participants to complete it while waiting in clinic.	CSBs to email Glyn Thomas with requests for the breakout reports for their MHSIP surveys	All CSB representatives	May 19 th , 2023
Q3 Financial Data	Glyn Thomas reported that he was waiting for data from just one more CSB before preparing the Q3 reports	Present Q 3 reports before next meeting	Glyn Thomas	June 20 th , 2023
Annual Finances Survey Metrics	Glyn Thomas reported that he had sent out the current Annual Survey Template to the CFO Focus Group, with a request that they rate the metrics for ease of gathering the data and their value for a) organizational management and b) public education and advocacy.	Attend CFO Focus Group on May 19 th , 2023, and bring recommendations for improving the Annual Financial Survey back to the Data Analytics Committee	Glyn Thomas	May 19 th , and June 20 th , 2023
Data Analytics for CCBHC readiness – standing agenda item	See Minutes for MTM Costing Study and Work Sessions on GACSB SPQM. Glyn Thomas reported that a comment period had opened for SAMHSA proposals to update guidance on prospective payment systems for CCBHCs. Comments to be submitted to SAMHSA by June 2 nd 2023.	Seek guidance from Nat Council on the impact of the proposals, and whether Georgia CSBs should submit comments. To be reported to Committee Chairs Meeting	Robyn Garrett	May 17 th 2023

Annual Benchmarking Reports for the GACSB website	Robyn Garrett had suggested at the April meeting that the data GACSB collects could usefully be made available to the public in the form of an annual report (as had been done in the past), and that selected aggregated data reports could also be posted on the Members Sections of the GACSB website – making these data easily available to the membership. Jesse Hambrick presented proposals on the location of these reports on the GACSB web pages.	Develop proposals for reports to be posted for a) the GACSB members and, b) the public.	Glyn Thomas	June 20 th , 2023
Work Sessions on GACSB SPQM	Glyn Thomas reported that the next GACSB SPQM User Group / Work Session on June 6 th , 2023, would discuss further the proposed revision to the Metadata set and invited suggestions for other topics to include both CCBHC and Non-CCBHC related questions.	The User Group session on June 6 th 2023 to address Metadata proposals and other topics submitted by members to Glyn Thomas.	Glyn Thomas,	June 6 th , 2023
Next Meeting	June 20 th , 2023, at 1.00 pm			
Adjournment	The meeting adjourned at 1.50 pm			